

**FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS**  
**October 26, 2015 – 7:00 p.m.**

**MINUTES**

**I. CALL TO ORDER:**

The meeting was called to order by the Chairman, Mr. Stanley, at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

**PRESENT:** Robert P. Stanley, Jr., Chairman  
Mario D. Pirritano, Vice-Chairman  
Christopher L. Allen, Supervisor  
John W. Jones, Supervisor  
John C. Minito, Supervisor  
Stephen F. Smith, Manager  
Donald F. Martin, Assistant Manager  
David A. Jones, Stock & Leader, Solicitor  
Chief Jason Loper, Police Department  
Stephen M. Waller, Codes Administration Director  
Donna L. Nissel, Secretary

**IV. ANNOUNCEMENT OF EXECUTIVE SESSIONS:**

10/15/15 – personnel matters  
10/22/15 – personnel matters

**V. RECOGNITION OF PUBLIC:**

There was no public comment.

**VI. AGENDA ITEMS**

**1. Red Land Library Report – Henry Hedden:**

Mr. Hedden congratulated Chief Loper on the success of National Night Out. He advised that Karen Hostetter is the new librarian. He also thanked the Board and the public for their continued support.

**2. Ordinance 2015-6 - Revised Flood Plain Maps**

Mr. Minito made a motion, seconded by Mr. Jones to approve Ordinance No. 2015-6, revised flood plain maps, as approved by FEMA.  
Vote on the motion: All yes. The motion carried.

**3. Approve 2016 Meeting and Holiday Schedules:**

Mr. Allen made a motion, seconded by Mr. Minito to approve the meeting and holiday schedules for 2016.  
Vote on the motion: All yes. The motion carried.

4. **Building, Zoning, Codes:**

A. **Subdivision and Land Development Modification Requests:**

1. **699 & 693 Wyndamere Road:**

**SLDO 260.14.A(1) – Original Property Description  
SLDO 260.22.A(7) & 260.22.B.2 – Roadway Improvements, Wyndamere Rd.**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the modification requests listed above

Vote on the motion: All yes. The motion carried.

2. **Willis Road Estates:**

**SWMO Site Plan, Lot 14  
SWMO 252.10.L – SWM Facilities Located Within a Building Setback  
SWMO 252.17.C.1.c – Basin Wall Slope  
SWMO 252.21.F – Plan Sheet Size  
SLDO 260.22.A(7) – Cartway Widening , Valley Road  
SLDO 260.24.B – Eliminate Curbing Requirements, Valley Road  
SLDO Eliminate Sidewalks, Willis and Valley Roads**

Mr. Pirritano made a motion, seconded by Mr. Minito to approve the modification requests listed above.

Vote on the motion: All yes. The motion carried.

B. **Final Lot Add-On Subdivision Plan – 669 & 693 Wyndamere Road:**

Mr. Minito made a motion, seconded by Mr. Allen to approve the final lot add-on plan for 669 & 693 Wyndamere Road, contingent upon favorable action on the modification requests above; submittal of signed and notarized plans; payment of recording fees; payment of all engineer fees; and compliance with the Township staff memo dated 10/21/15.

Vote on the motion: All yes. The motion carried.

C. **Time Extension Request:**

**Tintsman Tract – Pleasantview Road To May 23, 2016**

Mr. Minito made a motion, seconded by Mr. Allen to approve the time extension listed above.

Vote on the motion: All yes. The motion carried.

D. **Bond Reduction – Woodbridge Farms, Phases X & XI:**

<u>Current Bond Amount</u>	<u>10% cont. held</u>	<u>Reduction Amount</u>	<u>Remaining Amount</u>
<b>\$ 178744.29</b>	<b>\$ 59,030.09</b>	<b>\$162,994.29</b>	<b>\$ 15,750.00</b>

Mr. Minito made a motion, seconded by Mr. Allen to reduce the bond for Woodbridge Farms X & XI, contingent upon receipt of an 18 month maintenance bond in the amount of 15% of the original bond or \$85,530.27; three copies of legal descriptions and plats for the streets; three copies of deeds of dedication for the streets; and two copies of sealed as-built plans for the streets certifying that the plans are in substantial conformance with the approved land development plan, as recommended by the Township Engineer

Vote on the motion: All yes. The motion carried.

**5. Action on Tax Collector's Resignation**

Atty. Jones said that in his opinion, this board cannot appoint a new tax collector as her resignation is not effective until December 31<sup>st</sup>. The new Board must make the appointment in January. The Township must advertize for applicants who must be a registered voter and a resident of the Township for at least one year.

**6. Authorization to Advertize Vacancies on Boards and Commissions:**

Mr. Jones made a motion, seconded by Mr. Minito authorizing staff to advertize for applicants to fill vacancies on the Township's Boards and Commissions as well as Tax Collector.

Vote on the motion: All yes. The motion carried.

**7. Approve Retroactive 2015 Salary Rates – Non-Uniform Employees:**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the retroactive salary rates of 2.25% for non-uniform employees for 2015.

Vote on the motion: All yes. The motion carried.

**8. Accept Resignation – Refuse/Sewer Billing Clerk:**

Mr. Pirritano made a motion, with regret, seconded by Mr. Allen to accept the resignation of Renee Shivery, Refuse & Sewer Billing Clerk, effective December 5, 2015.

Vote on the motion: All yes. The motion carried.

**9. Resolution No. 2015-19 – Authorize the Chairman or Vice-Chairman to Execute Documents:**

Mr. Minito made a motion, seconded by Mr. Jones to approve Resolution No. 2015-19, authorizing the chairman or vice-chairman and the secretary or assistant secretary to execute any and all documents necessary to finalize sale of the sewer system.

Vote on the motion: All yes. The motion carried.

**10. Resolution No. 2015-20 – Approve Condemnations – Sewer Easements and Rights-of-Way:**

Mr. Allen made a motion, seconded by Mr. Pirritano to approve Resolution No. 2015-20, to approve the condemnations for sewer easements and rights-if-way as presented by the solicitor.

Vote on the motion: All yes. The motion carried.

**11. Tree Removal Ordinance:**

Mr. Jones advised that if a tree planted in the public right-of-way presents a safety hazard, the homeowner should be contacted to remove the tree or respond to the Township within 30 days or the Township can remove it.

**12. Present 2016 Budget of Township Funds:**

Mr. Smith reviewed the history of the sewer debt, the Southern system and the Act 537 requirements. He advised that billing for refuse and sewer will be taken over by Penn Waste and PAWC as of January. He also said that the Real Estate tax has been decreased by 50% for 2016. The General Fund should have a surplus by the end of 2016.

Mr. Pirritano commended Mr. Smith for his work on the sale of the sewer system.

Mr. Pirritano made a motion, seconded by Mr. Allen to present the 2016 Budget of Township Funds for public review for the required 20 day period with the intent to adopt at the meeting of December 7, 2015

Vote on the motion: All yes. The motion carried.

**VII. OLD BUSINESS**

There was no old business discussed..

**VIII. NEW BUSINESS**

1. The solicitor advised that an offer has been drawn to purchase the Mt. Zion school property from the West Shore School District in the amount of \$225,000.00  
Mr. Allen made a motion, seconded by Mr. Minito to approve the offer of \$225,000.00.  
Vote on the motion: All yes. The motion carried.  
Mr. Jones said the offer will be on the WSSD agenda at their November 19 meeting and closing could occur by December 15.

**IX. APPROVAL OF MINUTES:**

Mr. Allen made a motion, seconded by Mr. Minito to approve the minutes of the September 28, October 15 and October 22, 2015 meetings of the Board of Supervisors  
Vote on the motion: All yes. The motion carried.

**X. RATIFICATION OF BILLS PAYABLE:**

Mr. Stanley made a motion, seconded by Mr. Pirritano to ratify payment of all Bills Payable as presented.  
Vote on the motion: All yes. The motion carried.

**XI. ANNOUNCE EXECUTIVE SESSION:**

There will be an executive session following this meeting.

**XII. ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.