

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING - JANUARY 6, 2025 – 6:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPOINTMENT CHAIRMAN

CURRENTLY HELD

Dr. Larry Cox

Mr. Jones made a motion, seconded by Mr. Allen to appoint Dr. Larry Cox as temporary Chairman.
Vote on the motion: All yes. The motion carried.

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint Dr. Larry Cox as Chairman.
Vote on the motion: All yes. The motion carried.

IV. ROLL CALL

PRESENT: Dr. Larry Cox, Chairman
John W. Jones, Vice Chairman
Mario D. Pirritano, Supervisor
Matthew Cox, Supervisor
Christopher L. Allen, Supervisor
Donald F. Martin, Manager
Davis Holland, Chief of Police
Dave Jones, Stock & Leader, Solicitor

ABSENT: Stephen M. Waller, Codes Administration Director

V. ANNOUNCEMENT OF EXECUTIVE SESSION

There was an executive session prior to the meeting to discuss a personnel matter.

VI. RECOGNITION OF PUBLIC

There was no public comment.

VII. APPOINTMENTS

CURRENTLY HELD

1) Vice-Chairman John Jones

Mr. Pirritano made a motion, seconded by Mr. Cox to appoint John Jones as Vice-Chairman.
Vote on the motion: All yes. The motion carried.

VIII. STAFF APPOINTMENTS

(Consent motion to approve items 2-20)

CURRENTLY HELD OR SUGGESTED

2) Secretary	Donald F. Martin
3) Assistant Secretary	Jennifer L. Gibb
4) Treasurer	Donald F. Martin
5) Assistant Treasurer	Todd R. Graybill
6) Establish Amount of Treasurer's Bond	\$15,000,000
7) Manager	Donald F. Martin
8) Chief of Police	Davis Holland
9) Township Solicitor	Stock & Leader
10) Police Labor Counsel	Pillar & Aught
11) Non-Uniform Labor Counsel	Pillar & Aught
12) Township Engineer	Rettew & Associates
13) Rep. Local Govt. Advisory Committee	Steve Waller

- 14) Rep. York Co. Solid Waste Authority
- 15) Sewage Enforcement Officer
- 16) Appoint CPA – Township, Fire Dept. and EMS, Inc.
- 17) Delegate & Alternate / Cumberland County Tax Bureau
- 18) Zoning Officer
- 19) Appoint Depositories
- 20) Delegate & Alternate / Capital Region COG (1 year)

- Jennifer Gibb
- Paul Rodrigo & Rettew Associates
- Brown Plus
- Donald Martin / Todd Graybill
- Steve Waller
- Members First, PLGIT
- Chris Allen / Matt Cox

Mr. Allen made a motion, seconded by Mr. Cox to approve the appointments as listed in numbers 2 – 20 above.

Vote on the motion: All yes. The motion carried.

IX. APPOINTMENTS – TOWNSHIP BOARDS & COMMISSIONS

(Consent motion to approve items 1-8)

- | | | |
|---|-------------------|------------------------------|
| 1) Planning Commission (4 years): | 01/2025 - 01/2029 | Tom Richey |
| 2) Zoning Hearing Board (3 years): | 01/2025 - 01/2028 | Tim Mader |
| Zoning Hearing Board Alternate (3 years): | 01/2025 - 01/2028 | Dan Alderman |
| 3) Recreation Board (5 years): | 01/2025 - 01/2030 | Jay Pellman |
| 4) Vacancy Board Member (1 year): | 01/2025 - 01/2026 | Vicki Wickwire |
| 5) Employee Reps Non-Uniform Pension Board (2yrs): | 01/2025 - 01/2027 | Steve Waller & Todd Graybill |
| 6) Uniform & Non-Uniform Pension Board: | | Chris Allen & John Jones |
| 7) Uniform & Non-Uniform Pension Board Chairman: | | Gary Smith |
| 8) Susquehanna Area Regional Airport Authority (SARAA) (2 yrs): | 01/2025 - 01/2027 | Keith Bashore |

Mr. Pirritano made a motion, seconded by Mr. Cox to approve the appointments as listed in numbers 1 - 8 above.

Vote on the motion: All yes. The motion carried.

X. OTHER BUSINESS

1) Settlement Agreement:

Mr. Jones made a motion, seconded by Mr. Cox to approve the settlement agreement as submitted with regard to a personnel matter.

Vote on the motion: All yes. The motion carried.

2) Ratify Roster of Current Fire Police:

Mr. Cox made a motion, seconded by Mr. Jones to ratify the roster of current Fire Police, as submitted.

Vote on the motion: All yes. The motion carried.

3) Resolution No. 2025-1, Fee Schedule:

Mr. Jones made a motion, seconded by Mr. Cox to adopt Resolution No. 2025-1, amending the current Fee Schedule.

Vote on the motion: All yes. The motion carried.

4) Establish 2025 Payroll Rates:

Mr. Jones made a motion, seconded by Mr. Allen to establish 2025 payroll rates in accordance with the approved 2025 budget and the collective bargaining agreement as submitted.

Vote on the motion: All yes. The motion carried.

5) Cable Franchise Renewal Services - Verizon

Mr. Allen made a motion, seconded by Mr. Cox to approve the proposal from Cohen Law Group (through COG- Council of Government) to perform Verizon Cable Franchise Renewal Services.

Vote on the motion: All yes. The motion carried.

6) Cable Franchise Renewal Services – Blue Ridge

Mr. Allen made a motion, seconded by Mr. Cox to approve the proposal from Cohen Law Group (through COG- Council of Government) to perform Blue Ridge Cable Franchise Renewal Services.
Vote on the motion: All yes. The motion carried.

7) Authorization to Hire:

Mr. Pirritano made a motion, seconded by Mr. Cox to approve the hiring of Rachel Black as an Administrative Assistant within the Police Department with a start date of February 3, 2025 (subject to a background check and pre-employment drug testing) as a full-time employee with benefits at the rate of \$24.25 per hour with a 6-month probationary period.
Vote on the motion: All yes. The motion carried.

8) Notice of Resignation:

Mr. Jones made a motion, seconded by Mr. Allen to accept the resignation of Theodore Kreitz with a last day of employment as January 13, 2025.
Vote on the motion: All yes. The motion carried.

9) Authorization to Hire:

Mr. Cox made a motion, seconded by Mr. Allen to approve the Police Chief to begin the hiring process to fill the vacancy within the police department created by the resignation.
Vote on the motion: All yes. The motion carried.

10) Reminder- Public Hearing on final draft of the Comprehensive Plan – January 22, 2025, 6:30PM at the Fire Station 340 Lewisberry Road.

11) Approval of Minutes:

Mr. Jones made a motion, seconded by Mr. Pirritano to approve the minutes of the December 9, 2024, meeting of the Board of Supervisors.
Vote on the motion: All yes. The motion carried.

12) Authorize Staff to Pay Bills with Subsequent Ratification:

Mr. Cox made a motion, seconded by Mr. Allen to authorize staff to pay all appropriate bills with ratification at the subsequent Board meeting.
Vote on the motion: All yes. The motion carried.

13) Ratification of Bills Payable:

Mr. Pirritano made a motion, seconded by Mr. Cox to ratify payment of all Bills Payable as presented.
Vote on the motion: All yes. The motion carried.

XI. ANNOUNCE EXECUTIVE SESSION

There will not be an Executive Session following this meeting.

XII. ADJOURNMENT

Mr. Allen made a motion, seconded by Mr. Jones to adjourn the meeting.
Vote on the motion: All yes. The motion carried. The meeting was adjourned at 6:11 p.m.