

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING - JANUARY 3, 2024 – 6:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPOINTMENT CHAIRMAN

CURRENTLY HELD
Dr. Larry Cox

Mr. Jones made a motion, seconded by Mr. Allen to appoint Dr. Larry Cox as Chairman.
Vote on the motion: All yes. The motion carried.

IV. ROLL CALL

PRESENT: Dr. Larry Cox, Chairman
John W. Jones, Vice Chairman
Mario D. Pirritano, Supervisor
Matthew Cox, Supervisor
Christopher L. Allen, Supervisor
Donald F. Martin, Manager
Drew Bitner, Engineer
Davis Holland, Chief of Police

ABSENT: Stephen M. Waller, Codes Administration Director
Dave Jones, Stock & Leader, Solicitor

V. ANNOUNCEMENT OF EXECUTIVE SESSION

There was an executive session prior to the meeting to discuss a personnel matter.

VI. RECOGNITION OF PUBLIC

There was no public comment.

VII. APPOINTMENTS

CURRENTLY HELD

1) Vice-Chairman John Jones

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint John Jones as Vice-Chairman.
Vote on the motion: All yes. The motion carried.

VIII. STAFF APPOINTMENTS

(Consent motion to approve items 2-19)

CURRENTLY HELD OR SUGGESTED

2) Secretary	Donald F. Martin
3) Assistant Secretary	Jennifer L. Gibb
4) Treasurer	Donald F. Martin
5) Assistant Treasurer	Todd R. Graybill
6) Establish Amount of Treasurer's Bond	\$15,000,000
7) Manager	Donald F. Martin
8) Chief of Police	Davis Holland
9) Township Solicitor	Stock & Leader
10) Police Labor Counsel	Pillar & Aught
11) Non-Uniform Labor Counsel	Pillar & Aught
12) Township Engineer	Drew Bitner, P.E.
13) Rep. & Alt. / Local Govt. Advisory Committee	S. Waller / Drew Bitner
14) Rep. York Co. Solid Waste Authority	Jennifer Gibb
15) Sewage Enforcement Officer	Paul Rodrigo & Rettew Associates

- 16) Appoint CPA – Township, Fire Dept. and EMS, Inc.
- 17) Delegate & Alternate / Cumberland County Tax Bureau
- 18) Zoning Officer
- 19) Appoint Depositories

Brown Shultz Sheridan & Fritz
 Donald Martin / Todd Graybill
 Steve Waller
 Members First, PLGIT

Mr. Cox made a motion, seconded by Mr. Pirritano to approve the appointments as listed in numbers 2 – 19 above.

Vote on the motion: All yes. The motion carried.

- 20) Delegate & Alternate / Capital Region COG (1 year)

Chris Allen / Matt Cox

Mr. Pirritano made a motion, seconded by Mr. Jones to approve the appointments as listed in number 20 above.

Vote on the motion: All yes. The motion carried.

IX. APPOINTMENTS – TOWNSHIP BOARDS & COMMISSIONS

- | | | |
|--|-------------------|--------------------------|
| 1) Planning Commission (4 years): | 01/2024 - 01/2028 | Adam Williams |
| 2) Zoning Hearing Board (3 years): | 01/2024 - 01/2027 | Keith Bashore |
| 3) Recreation Board (5 years): | 01/2024 - 01/2029 | Andrea Holtry |
| 4) Vacancy Board Member (1 year): | 01/2024 - 01/2025 | Vicki Wickwire |
| 5) Lewisberry Area Joint Sewer Auth. (5 yrs): | 01/2024 - 01/2029 | Julie Douville |
| 6) Uniform & Non-Uniform Pension Board: | | Chris Allen & John Jones |
| 7) Uniform & Non-Uniform Pension Board Chairman: | | Gary Smith |
| 8) Board of Auditors (2 years): | 01/2024 – 01/2026 | William Brown |

Mr. Allen made a motion, seconded by Mr. Cox to approve the appointments as listed in numbers 1 - 8 above.

Vote on the motion: All yes. The motion carried.

X. OTHER BUSINESS

- 1) Ratify Roster of Current Fire Police:

Mr. Jones made a motion, seconded by Mr. Cox to ratify the roster of current Fire Police, as submitted.

Vote on the motion: All yes. The motion carried.

- 2) Resolution No. 2024-1, Fee Schedule:

Mr. Allen made a motion, seconded by Mr. Cox to adopt Resolution No. 2024-1, amending the current Fee Schedule.

Vote on the motion: All yes. The motion carried.

- 3) Retirement of William Brenneman, Public Works Department with a last day of employment of January 2, 2024.

- 4) Retirement of Tammy Jones, with a last day of employment of February 12, 2024.

Mr. Allen made a motion, seconded by Mr. Jones to accept the announcement of retirement for both William Brenneman and Tammy Jones.

Vote on the motion: All yes. The motion carried.

- 5) Authorization to Advertise for the opening on the administrative staff:

Mr. Cox made a motion, seconded by Mr. Pirritano authorize staff to advertise for the open position in the Administration Department.

Vote on the motion: All yes. The motion carried.

6) Establish 2024 Payroll Rates:

Mr. Jones made a motion, seconded by Mr. Allen to establish 2024 payroll rates in accordance with the approved 2024 budget and the collective bargaining agreement as submitted.

Vote on the motion: All yes. The motion carried.

7) Authorization to Bid – Highway Projects:

Contract # 1, Paving – Centerview Ave., Longview Ave., Highland Dr., Ridge Rd., Coach Ln., Surrey Ct., Landau Ct., and Limekiln Rd.

Contract # 2, Paving – Wash Bay, Lowther Rd., Pleasantview Rd., and Kellinger Rd.

Contract # 3, Concrete Curbing – Lowther Rd., Stetler Rd., Gaumer Rd., and various locations

Contract # 4, Guiderail Repairs – Various locations

Mr. Allen made a motion, seconded by Mr. Jones to authorize staff to advertise bids for the above-listed projects.

Vote on the motion: All yes. The motion carried.

8) Removal from Probationary Status:

Mr. Pirritano made a motion, seconded by Mr. Cox to remove Abi Miller from probationary status.

Vote on the motion: All yes. The motion carried.

9) APPROVAL OF MINUTES

Mr. Allen made a motion, seconded by Mr. Cox to approve the minutes of the December 4, 2023 public hearing.

Vote on the motion: Mr. Allen, yes; Mr. Cox, yes; Dr. Cox, yes; Mr. Pirritano, abstained; Mr. Jones, abstained. The motion was carried 3-0.

Mr. Allen made a motion, seconded by Mr. Cox to approve the minutes of the December 4, 2023 meeting of the Board of Supervisors.

Vote on the motion: Mr. Allen, yes; Mr. Cox, yes; Dr. Cox, yes; Mr. Pirritano, abstained; Mr. Jones, abstained. The motion was carried 3-0.

10) Authorize Staff to Pay Bills with Subsequent Ratification:

Mr. Cox made a motion, seconded by Mr. Allen to authorize staff to pay all appropriate bills with ratification at a subsequent Board meeting.

Vote on the motion: All yes. The motion carried.

7) Ratification of Bills Payable:

Mr. Allen made a motion, seconded by Mr. Cox to authorize staff to ratify payment of all bills payable as presented.

Vote on the motion: All yes. The motion carried.

XI. ANNOUNCE EXECUTIVE SESSION

There will not be an Executive Session following this meeting.

XII. NEW BUSINESS

1) Mr. Pirritano asked for an update on the DEP Drinking Water Investigation in Newberry Township.

Mr. Martin explained that there is an upcoming informational meeting and public hearing on February 13, 2024 at 6:30 p.m. in the Auditorium of the Crossroads Middle School.

XIII. ADJOURNMENT

Mr. Jones made a motion, seconded by Mr. Pirritano to adjourn the meeting.

Vote on the motion: All yes. The motion carried. The meeting was adjourned at 6:21 p.m.