

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS

REORGANIZATION MEETING - JANUARY 4, 2016 – 6:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. OATH OF OFFICE - SUPERVISORS

The Oath of Office was administered to Dr. Larry Cox by Tammy L. Jones, Notary Public.
The Oath of Office was previously administered to Korey Leslie by Scott J. Gross, District Judge.

III. ROLL CALL

PRESENT: Mario D. Pirritano, Vice-Chairman
Christopher L. Allen, Supervisor
John W. Jones, Supervisor
Dr. Larry Cox, Supervisor
Korey Leslie, Supervisor
Donald F. Martin, Assistant Manager
David Jones, Stock & Leader, Solicitor
Stephen M. Waller, Codes Administration Director
Jason Loper, Chief of Police
Donna L. Nissel, Secretary

IV. APPOINT TEMPORARY CHAIRMAN

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint Dr. Larry Cox as Temporary Chairman.
Vote on the motion: All yes. The motion carried.

V. PLEFGE OF ALLEGIANCE

VI. ANNOUNCEMENT OF EXECUTIVE SESSION

Dec. 28, 2015 – Personnel matters

VII. RECOGNITION OF PUBLIC

There was no public comment.

VIII. APPOINTMENTS

1) Chairman

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Dr. Larry Cox as Chairman.
Vote on the motion: All yes. The motion carried.

2) Vice-Chairman

Mr. Jones made a motion, seconded by Mr. Allen to appoint Mario D. Pirritano as Vice-Chairman.
Vote on the motion: All yes. The motion carried.

IX. STAFF APPOINTMENTS

3) Secretary

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint Donna L. Nissel as Secretary.
Vote on the motion: All yes. The motion carried.

4) Assistant Secretary

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint Donald Martin as Assistant Secretary.
Vote on the motion: All yes. The motion carried.

5) Treasurer

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Donald Martin as Treasurer.
Vote on the motion: All yes. The motion carried.

6) Assistant Treasurer

Mr. Allen made a motion, seconded by Mr. Leslie to appoint Mario Pirritano as Assistant Treasurer.
Vote on the motion: All yes. The motion carried.

7) Establish Amount of Treasurer's Bond

Mr. Pirritano made a motion, seconded by Mr. Allen to establish the Treasurer's Bond at \$11,000,000.00
Vote on the motion: All yes. The motion carried.

8) Manager

Mr. Pirritano suggested bringing Mr. Steve Smith back as a consultant to oversee any details concerning the sale of the sewer system and DEP requirements for moving the recycling center. Mr. Leslie asked Mr. Martin if he felt he could proceed without Mr. Smith's help. Mr. Martin replied that he is well aware of what needs to be done and is confident he can accomplish what is needed.

Mr. Leslie made a motion, seconded by Mr. Jones to appoint Donald Martin as Acting Manager, at his current salary rate, until such time as the position is advertised and resumes are received.

Vote on the motion: All yes. The motion carried.

9) Assistant Manager

This position was eliminated in the 2016 budget.

10) Chief of Police

Mr. Allen made a motion, seconded by Mr. Leslie to appoint Jason Loper as Chief of Police.
Vote on the motion: All yes. The motion carried.

11) Township Solicitor

Mr. Jones made a motion, seconded by Mr. Pirritano to appoint David Jones, Stock & Leader, as Solicitor.
Vote on the motion: All yes. The motion carried.

12) Bond Counsel

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint Rhoads & Sinon as Bond Counsel
Vote on the motion: All yes. The motion carried.

13) Police Labor Counsel

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Rhoads & Sinon as Police Labor Counsel.
Vote on the motion: All yes. The motion carried.

14) Non-Uniform Labor Counsel

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Rhoads & Sinon as Non-uniform Labor Counsel.
Vote on the motion: All yes. The motion carried.

15) Township Engineer

Mr. Jones made a motion, seconded by Mr. Allen to appoint Drew Bitner, P.E., as Township Engineer.
Vote on the motion: All yes. The motion carried.

16) Tax Collector

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint Kendra Allen as Tax Collector for a two (2) year term to fill the vacancy created by the resignation of the elected tax collector.

Atty. Jones reported that an advertised public meeting was held to interview candidates for the position of Tax Collector. He advised that all of Ms. Allen's documents are in order and she has met all legal requirements for the position.

Vote on the motion: Mr. Allen abstained from the vote as he is Ms. Allen's husband. All others, yes. The motion carried.

17) Rep. & Alt. / Local Govt. Advisory Committee

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Stephen Waller as representative and Drew Bitner as Alternate to the LGAC.

Vote on the motion: All yes. The motion carried.

18) Rep. York Co. Solid Waste Authority

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint Tammy Jones as the Township's representative to the York County Solid Waste Authority.

Vote on the motion: All yes. The motion carried.

19) Appoint Depositories

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint PNC Bank and PLIGT as depositories for Township funds.

Vote on the motion: All yes. The motion carried.

20) Sewage Enforcement Officer

Mr. Allen made a motion, seconded by Mr. Jones to appoint Alpha Engineering as Sewage Enforcement Office.

Vote on the motion: All yes. The motion carried.

21) Delegate & Alternate / Capital Region COG (1 year)

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Dr. Cox as delegate and Mr. Allen as alternate to the Capital Region Council of Governments.

Vote on the motion: All yes. The motion carried.

22) Appoint CPA – Township, Fire Dept. and EMS, Inc.

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint the firm of Brown Schultz Sheridan Fritz.

Vote on the motion: All yes. The motion carried.

23) Delegate & Alternate / Cumberland County Tax Bureau

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Donald Martin as Delegate and Korey Leslie as Alternate to the Cumberland County Tax Bureau.

Vote on the motion: All yes. The motion carried.

24) Authorize Attendance / County & State Conventions

Mr. Pirritano made a motion, seconded by Mr. Jones to authorize the Supervisor's attendance at the County Convention.

Vote on the motion: All yes. The motion carried.

25) Authorize Supervisors to Work on Highways:

Mr. Pirritano made a motion, seconded by Mr. Jones to recommend a straight time compensation rate @ \$18.50/hr plus the current mileage rate as established by the I.R.S. (For approval by Board of Auditors)

Vote on the motion: All yes. The motion carried.

Mr. Jones made a motion, seconded by Mr. Allen to recommend a compensation rate of \$27.75/hour for time worked on snow removal. (For approval by Board of Auditors)

Vote on the motion: All yes. The motion carried.

X. APPOINTMENTS – TOWNSHIP BOARDS & COMMISSIONS

1) Planning Commission (4 years): 01/2016 - 01/2020

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Michael Mehaffey for a four-year term to January 2020.

Vote on the motion: All yes. The motion carried.

2) Recreation Board (5 years): 01/2016 – 01/2021

Mr. Jones made a motion, seconded by Mr. Pirritano to appoint John Minito for a five-year term to January 2021.

Vote on the motion: All yes. The motion carried.

Mr. Jones indicated that he did not wish to be reappointed to the Recreation Board and that Mr. Charles Hubbard has requested to be appointed to that position. The Board directed Mr. Martin to contact Mr. Hubbard and request a written resume and ask him to attend the January 25th meeting. Mr. Jones said he will accept the appointment tonight, but will resign when another candidate is appointed.

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint John Jones to the Recreation Board until another candidate is appointed.

Vote on the motion: All yes. The motion carried.

3) Zoning Hearing Board (3 years): 01/2016 - 01/2019

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint David Guy to the Zoning Hearing Board for a three-year term to January, 2019.

Vote on the motion: All yes. The motion carried.

4) Vacancy Board Member (1 Year): 01/2016 – 01/2017

Mr. Jones made a motion, seconded by Mr. Pirritano to appoint Paula S. Tezik as Vacancy Board Member for a one-year term to January, 2017.

Vote on the motion: All yes. The motion carried.

5) Appoint Auditor: 2 year vacant term: To 01/2018

Mr. Allen made a motion, seconded by Mr. Pirritano to appoint William C. Brown as Auditor for a two-year term to January 2018.

6) Non-Uniform Pension Board:

Mr. Pirritano made a motion, seconded by Mr. Leslie to appoint Chris Allen & John Jones to the Non-Uniform Pension Board.

Vote on the motion: All yes. The motion carried.

7) Appoint Non-Uniform Pension Board Chairman:

Mr. Allen made a motion, seconded by Mr. Jones to appoint Gary Smith as Non-Uniform Pension Board Chairman.

Vote on the motion: All yes. The motion carried.

8) Police Pension Board:

Mr. Pirritano made a motion, seconded by Mr. Leslie to appoint Chris Allen & John Jones to the Police Pension Board.

Vote on the motion: All yes. The motion carried.

9) Non-Uniform Post Retirement Trust:

10) Police Post Retirement Trust:

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Chris Allen and John Jones to the Non-uniform Post Retirement Trust and the Police Post-Retirement Trust.

Vote on the motion: All yes. The motion carried.

11) Appoint Signatories – Township Bank Accounts:

Mr. Leslie made a motion, seconded by Mr. Jones to appoint Mr. Allen and Mr. Pirritano as signatories on Township bank accounts.

Vote on the motion: All yes. The motion carried.

XI. OTHER BUSINESS

1) Authorization to Bid – Highway Projects:

Contract #1, Micro-surface – Old Ford, Fairview & Juniper Drives

Contract #2, Superpave – Old Depot Road, Boeing Road & Terrace Place

Contract #3, Base Repair, Widening and Superpave – Portions of Beinhower Road and Thorley Road

Contract #4, Scratch & Superpave – Various Roads (Act 537 Area)

Mr. Jones made a motion, seconded by Mr. Allen to authorize staff to advertise bids for the above listed paving projects.

Vote on the motion: All yes. The motion carried.

2) Approval to Hire – Two (2) Police Officers:

Chief Loper reviewed the backgrounds of the two officers as well as the Police Specialist.

Mr. Jones made a motion, seconded by Mr. Leslie to approve hiring Kohl Welcomer as a probationary police officer, with a start date of January 11, 2016 with a salary of \$51,500 and benefits as outlined in the police contract.

Vote on the motion: All yes. The motion carried.

Mr. Jones made a motion, seconded by Mr. Allen to approve hiring Chad Bowman as a probationary police officer, with a start date of January 11, 2016 with a salary starting at the two-year step (\$57,680) recognizing his four years of service in Lebanon City, and benefits as outlined in the police contract.
Vote on the motion: All yes. The motion carried.

3) Approval to Hire – Part-time Police Specialist:

Mr. Leslie made a motion, seconded by Mr. Pirritano to approve hiring Connie Hertzog as a part-time police specialist, with a start date of January 18, 2016, at a rate of \$17.00/hour, a probationary period of six (6) months, and an increase of \$1.00/hour upon completion of probationary period
Vote on the motion: All yes. The motion carried.

4) Resignation – IT Department:

Mr. Pirritano made a motion, seconded by Mr. Allen to accept the resignation, with regret, of Andrew Carson, with a last day of employment of January 11, 2016
Vote on the motion: All yes. The motion carried.

5) Establish 2016 Payroll Rates:

Mr. Jones made a motion, seconded by Mr. Allen to establish 2016 payroll rates in accordance with the approved 2016 budget and the collective bargaining agreement
Vote on the motion: All yes. The motion carried.

6) Authorize Staff to Pay Bills with Subsequent Ratification:

Mr. Pirritano made a motion, seconded by Mr. Allen to authorize staff to pay all appropriate bills with ratification at a subsequent Board meeting
Vote on the motion: All yes. The motion carried.

7) Approval of Minutes:

Mr. Pirritano made a motion, seconded by Mr. Jones to approve the minutes of the December 7 and December 15, 2015 Board of Supervisors meetings
Vote on the motion: Dr. Cox and Mr. Leslie abstained as they were not on the Board at that time; all others, yes.
The motion carried.

8) Ratification of Bills Payable:

Mr. Allen made a motion, seconded by Mr. Jones to ratify payment of all Bills Payable as presented
Vote on the motion: All yes. The motion carried.

XII. RECOGNITION OF PUBLIC

Sheri Moyer addressed the subject of appointing a manager and said the Board should review the ordinance stipulating a residency requirement.

Vicki Wickwire also addressed this subject and said the Board may want to change the residency requirement as it considerably narrows the pool of candidates.

Dr. Cox said the Board will review the ordinance requirements and discuss at the next meeting.

XIII. ANNOUNCE EXECUTIVE SESSION

There will not be an Executive Session following this meeting.

XIV. ADJOURNMENT

Mr. Jones made a motion, seconded by Mr. Pirritano to adjourn the meeting.

Vote on the motion: All yes. The motion carried. The meeting was adjourned at 7:55 p.m.