

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS

REORGANIZATION MEETING - JANUARY 3, 2017 – 6:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Dr. Larry Cox, Chairman
Mario D. Pirritano, Vice-Chairman
Christopher L. Allen, Supervisor
John W. Jones, Supervisor
Korey Leslie, Supervisor
Donald F. Martin, Manager
Steve Hovis, Stock & Leader, Solicitor
Stephen M. Waller, Codes Administration Director
Jason Loper, Chief of Police

IV. APPOINT CHAIRMAN

Mr. Pirritano made a motion, seconded by Mr. Leslie to appoint Dr. Larry Cox as Temporary Chairman.
Vote on the motion: All yes. The motion carried.

V. ANNOUNCEMENT OF EXECUTIVE SESSION

There was no executive session since the last meeting.

VI. RECOGNITION OF PUBLIC

There was no public comment.

VII. APPOINTMENTS

1) Chairman

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Dr. Larry Cox as Chairman.
Vote on the motion: All yes. The motion carried.

2) Vice-Chairman

Mr. Jones made a motion, seconded by Mr. Allen to appoint Mario D. Pirritano as Vice-Chairman.
Vote on the motion: All yes. The motion carried.

VIII. STAFF APPOINTMENTS

3) Secretary

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Donald Martin as Secretary.
Vote on the motion: All yes. The motion carried.

4) Assistant Secretary

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Jennifer Gibb as Assistant Secretary.
Vote on the motion: All yes. The motion carried.

5) Treasurer

Mr. Allen made a motion, seconded by Mr. Leslie to appoint Donald Martin as Treasurer.
Vote on the motion: All yes. The motion carried.

6) Assistant Treasurer

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Mario Pirritano as Assistant Treasurer.

Vote on the motion: All yes. The motion carried.

7) Establish Amount of Treasurer's Bond

Mr. Pirritano made a motion, seconded by Mr. Jones to establish the Treasurer's Bond at \$11,000,000.00

Vote on the motion: All yes. The motion carried.

8) Manager

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Donald Martin as Manager.

Vote on the motion: All yes. The motion carried.

9) Chief of Police

Mr. Jones made a motion, seconded by Mr. Allen to appoint Jason Loper as Chief of Police.

Vote on the motion: All yes. The motion carried.

10) Township Solicitor

Mr. Jones made a motion, seconded by Mr. Leslie to appoint David Jones, Stock & Leader, as Solicitor.

Vote on the motion: All yes. The motion carried.

11) Bond Counsel

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Rhoads & Sinon as Bond Counsel

Vote on the motion: All yes. The motion carried.

12) Police Labor Counsel

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Rhoads & Sinon as Police Labor Counsel.

Vote on the motion: All yes. The motion carried.

13) Non-Uniform Labor Counsel

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Rhoads & Sinon as Non-uniform Labor Counsel.

Vote on the motion: All yes. The motion carried.

14) Township Engineer

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Drew Bitner, P.E., as Township Engineer.

Vote on the motion: All yes. The motion carried.

15) Rep. & Alt. / Local Govt. Advisory Committee

Mr. Jones made a motion, seconded by Mr. Allen to appoint Stephen Waller as representative and Drew Bitner as Alternate to the LGAC.

Vote on the motion: All yes. The motion carried.

16) Rep. York Co. Solid Waste Authority

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Tammy Jones as the Township's representative to the York County Solid Waste Authority.

Vote on the motion: All yes. The motion carried.

17) Appoint Depositories

Mr. Pirritano made a motion, seconded by Mr. Jones to appoint PNC Bank and PLIGT as depositories for Township funds.

Vote on the motion: All yes. The motion carried.

18) Sewage Enforcement Officer

Mr. Leslie made a motion, seconded by Mr. Allen to appoint Alpha Engineering as Sewage Enforcement Office.

Vote on the motion: All yes. The motion carried.

19) Delegate & Alternate / Capital Region COG (1 year)

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Dr. Cox as delegate and Mr. Allen as alternate to the Capital Region Council of Governments.

Vote on the motion: All yes. The motion carried.

20) Appoint CPA – Township, Fire Dept. and EMS, Inc.

Mr. Jones made a motion, seconded by Mr. Allen to appoint the firm of Brown Schultz Sheridan Fritz.

Vote on the motion: All yes. The motion carried.

21) Delegate & Alternate / Cumberland County Tax Bureau

Mr. Pirritano made a motion, seconded by Mr. Allen to appoint Donald Martin as Delegate and Korey Leslie as Alternate to the Cumberland County Tax Bureau.

Vote on the motion: All yes. The motion carried.

22) Authorize Supervisors to Work on Highways:

Mr. Jones made a motion, seconded by Mr. Leslie to recommend a straight time compensation rate @ \$18.50/hr plus the current mileage rate as established by the I.R.S. (For approval by Board of Auditors)

Vote on the motion: All yes. The motion carried.

Mr. Jones made a motion, seconded by Mr. Leslie to recommend a compensation rate of \$27.75/hour for time worked on snow removal. (For approval by Board of Auditors)

Vote on the motion: All yes. The motion carried.

IX. APPOINTMENTS – TOWNSHIP BOARDS & COMMISSIONS

1) Planning Commission (4 years): 01/2017 - 01/2021

Mr. Leslie made a motion, seconded by Mr. Jones to appoint Michael Thompson for a four-year term to January 2021.

Vote on the motion: All yes. The motion carried.

2) Recreation Board (5 years): 01/2017 – 01/2022

Mr. Jones made a motion, seconded by Mr. Pirritano to appoint Chris Brinley for a five-year term to January 2022.

Vote on the motion: All yes. The motion carried.

Recreation Board Member (5 Year): 01/2017 – 01/2022

Mr. Jones made a motion, seconded by Mr. Pirritano to appoint Matt Purkins as Recreation Board Member for a five-year term to January, 2022.

Vote on the motion: All yes. The motion carried.

3) Zoning Hearing Board (3 years): 01/2017 - 01/2020

Mr. Jones made a motion, seconded by Mr. Leslie to appoint James Maxwell to the Zoning Hearing Board for a three-year term to January, 2020.

Vote on the motion: All yes. The motion carried.

4) Zoning Hearing Board Alternate (3 Year): 01/2017 – 01/2020

Mr. Allen made a motion, seconded by Mr. Leslie to appoint Mark Perry as Zoning Hearing Board Alternate for a three-year term to January, 2020.

Vote on the motion: All yes. The motion carried.

5) Vacancy Board Member (1 Year): 01/2017 – 01/2018

Mr. Leslie made a motion, seconded by Mr. Jones to appoint Paula Tezik as Vacancy Board Member for a one-year term to January, 2018.

Vote on the motion: All yes. The motion carried.

6) Non-Uniform Pension Board:

Mr. Pirritano made a motion, seconded by Mr. Leslie to appoint Chris Allen & John Jones to the Non-Uniform Pension Board.

Vote on the motion: All yes. The motion carried.

7) Appoint Non-Uniform Pension Board Chairman:

Mr. Jones made a motion, seconded by Mr. Allen to appoint Gary Smith as Non-Uniform Pension Board Chairman.

Vote on the motion: All yes. The motion carried.

8) Police Pension Board:

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Chris Allen & John Jones to the Police Pension Board.

Vote on the motion: All yes. The motion carried.

9) Non-Uniform Post Retirement Trust:

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Chris Allen and John Jones to the Non-uniform Post Retirement Trust and the Police Post-Retirement Trust.

Vote on the motion: All yes. The motion carried.

10) Police Post Retirement Trust:

Mr. Leslie made a motion, seconded by Mr. Pirritano to appoint Chris Allen and John Jones to the Non-uniform Post Retirement Trust and the Police Post-Retirement Trust.

Vote on the motion: All yes. The motion carried.

X. OTHER BUSINESS

1) Authorize Employment:

A. Full-Time Public Works Laborer:

Mr. Leslie made a motion, seconded by Mr. Allen to authorize the full-time employment of Don Shoffner as a Public Works Laborer, with a six month probationary period, effective January 4th, 2017.

Vote on the motion: All yes. The motion carried.

B. Removal from Probationary Status:

Mr. Pirritano made a motion, seconded by Mr. Allen to remove Todd Graybill and Jennifer Gibb from probationary status.

Vote on the motion: All yes. The motion carried.

2) Establish 2017 Payroll Rates:

Mr. Pirritano made a motion, seconded by Mr. Leslie to establish 2017 payroll rates in accordance with the approved 2017 budget and the collective bargaining agreement with the exception of raises to the employees that were removed from probationary status.

Vote on the motion: All yes. The motion carried.

3) Resolution No. 2017-1, Fee Schedule:

Mr. Jones made a motion, seconded by Mr. Leslie to adopt Resolution No. 2017-1, amending the current Fee Schedule.

Vote on the motion: All yes. The motion carried.

4) Disposal of Surplus Vehicle:

Mr. Jones made a motion, seconded by Mr. Leslie to approve the disposal of the following vehicles:

Vote on the motion: All yes. The motion carried.

- A. Highway Department Vehicles - 0216, F-550 small dump, 0214, sterling large dump, 8668, chevy pick-up truck
- B. Police Vehicles – 1023, Ford Expedition, 1024, Ford Expedition
- C. Fire Department – 0768, Fire Truck Rescue
- D. Trimble Geo 7X

5) Discussion – Policy change for employees hired after 2011:

There was discussion with regard to a change in policy to allow employees hired after 2011 to carryover vacation not to exceed 400 hours as is consistent with the policy for employees hired prior to 2011. The decision was made to place this item on the January 30th meeting for further discussion.

6) Authorize Staff to Pay Bills with Subsequent Ratification:

Mr. Jones made a motion, seconded by Mr. Pirritano to authorize staff to pay all appropriate bills with ratification at a subsequent Board meeting.

Vote on the motion: All yes. The motion carried.

7) Ratification of Bills Payable:

Mr. Leslie made a motion, seconded by Mr. Jones to authorize staff to ratify payment of all bills payable as presented.

Vote on the motion: All yes. The motion carried.

XI. NEW BUSINESS

Mr. Pirritano stated he was pleased with the updated newsletters and inquired on the memberships from "League of Cities" and "PSATS". Mr. Martin stated he would look into the status of these memberships.

XII. ANNOUNCE EXECUTIVE SESSION

There will be an executive session prior to the January Board meeting.

XIII. ADJOURNMENT

Mr. Leslie made a motion, seconded by Mr. Jones to adjourn the meeting.

Vote on the motion: All yes. The motion carried. The meeting was adjourned at 7:10 p.m.