

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS
August 25, 2025 – 7:00 p.m.
MINUTES

I. CALL TO ORDER:

The meeting was called to order by the Chairman, Dr. Larry Cox, at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:

PRESENT: Dr. Larry Cox, Chairman
John W. Jones, Vice Chairman
Mario D. Pirritano, Supervisor
Matthew Cox, Supervisor
Christopher L. Allen, Supervisor
Donald F. Martin, Manager
Davis Holland, Police Chief
Dave Jones, Saxton & Stump, Solicitor
Stephen M. Waller, Codes Administration Director
Jeremy Smith, RETTEW, Engineer

IV. ANNOUNCEMENT OF EXECUTIVE SESSION:

There was an executive session prior to the meeting to discuss a personnel matter.

V. RECOGNITION OF PUBLIC:

1. Sandra Colello, Link 4 Youth, provided information about their free afterschool program.
2. Bob Gasswint, Red Land Senior Center, updated the Board that they have relocated for the next couple of months to Valley Grange until the new location is finished with renovations, and hope to close on the property by the end of September. He thanked everyone who helped them with the move.
3. Dwayne Smith, Etters, voiced his concerns about a potential data center to be developed in the Township.

Attorney Jones reminded the public that there are no proposed projects at this time for a data center in the Township.

VI. AGENDA ITEMS

A. Consideration of Employment Status of a Township Employee

Mr. Jones made a motion, seconded by Mr. Pirritano to approve the severance agreement and honorable discharge of Kayla Burfield with an effective date of August 25, 2025.

Vote on the motion: All yes. The motion carried.

Mr. Pirritano made a motion, seconded by Mr. Jones to authorize staff to fill the vacancy in the Police Department

Vote on the motion: All yes. The motion carried.

B. Public Comment Regarding Cable Franchise Renewals – Blue Ridge & Verizon

Ken Puller, 307 Woodbridge Dr, voiced his concern for utility companies' lack of communication to the residents regarding digging up the right-of-way in front of residents' properties.

Dr. Cox reiterated that communication from utilities needs to improve.

C. West Shore Recreation Commission 2026 Budget – John Minito, Chairman of Rec Board

Mr. Minino thanked the Board for their continued support and commended Keith and the parks crew on the upkeep of the parks and ballfields.

Mr. Allen made a motion, seconded by Mr. Cox to approve the West Shore Recreation 2026 budget, as presented, with a per capita contribution rate of \$3.30, for a total of \$57,588.30.
Vote on the motion: All yes. The motion carried.

D. Ordinance 2025-04 Update to Noise Ordinance

Attorney Jones talked about the proposed changes to the noise ordinance.

Mr. Pirritano made a motion, seconded by Mr. Allen to approve Ordinance 2025-04 to update the noise ordinance.
Vote on the motion: All yes. The motion carried.

E. Building, Zoning, Codes

1. Subdivision and Land Development Modification Request

<u>Plan</u>	<u>Section/Description</u>
Sheetz – Industrial & New View Rds	SWMO 252.12.A – Volume Control
	SLDO 260.10.A – Preliminary Plan
	SLDO 260.10.A(1) – Plan Size
	SLDO 260.35.C(3)(i) – Basin Fencing
	SLDO 260.35.C(j) – Basin Bottom Slope
	SLDO 260.35.C(3)(k) – Basin Side Slope
	SLDO 260.35.H(3)(a) – Roof Drain Connection

Mr. Jones made a motion, seconded by Mr. Cox to approve Subdivision and Land Development Modification Request SWMO 252.12.A – Volume Control; SLDO 260.10.A – Preliminary Plan; SLDO 260.10.A(1) – Plan Size; SLDO 260.35.C(3)(i) – Basin Fencing; SLDO 260.35.C(j) – Basin Bottom Slope; SLDO 260.35.C(3)(k) – Basin Side Slope; SLDO 260.35.H(3)(a) – Roof Drain Connection.

Vote on the motion: All yes. The motion carried.

2. Preliminary/Final Subdivision Plan (1 New Lot/Lot Add-On) – Bigger Brenneman – Lewisberry and Brenneman Roads - #24-1012 (EXP. 8/30/25)

Mr. Cox made a motion, seconded by Mr. Allen to approve Preliminary/Final Subdivision Plan – Bigger Brenneman – Lewisberry and Brenneman Roads contingent on the submittal of signed and notarized plans; payment of plan recording fees; payment of all engineer review fees; and compliance with the RETTEW memo dated October 18, 2024.

Vote on the motion: All Yes. The motion carried.

3. Modification Request SLDO 260.35(3)(N) – Lowest Floor Elevation – Martin 300 Emily Lane

Mr. Pirritano made a motion, seconded by Mr. Jones to approve modification Request SLDO 260.35(3)(N) – Lowest Floor Elevation – Martin 300 Emily Lane contingent on the modification being noted on the deed.

Vote on the motion: All Yes. The motion carried.

4. Time Extension Requests

<u>Plan</u>	<u>Expiration Date</u>	<u>Extension Date</u>
Baker – Burgoyne Rd	August 25, 2025	December 8, 2025

Mr. Cox made a motion, seconded by Mr. Allen to approve the time extension request noted above.

Vote on the motion: All Yes. The motion carried.

F. Resolution 2025-16 – Disabled Veteran Tax-Exempt Status

Mr. Jones made a motion, seconded by Mr. Cox to approve Resolution No 2025-16 granting a real estate tax exemption to Marcus M. Lynch as qualified by the PA Department of Military and Veteran Affairs.

Vote on the motion: All Yes. The motion carried.

G. Discussion/Possible Action – MOU Between the West Shore School District and the Township Regarding Use of the Swing Gate on Bowman Ave

This item was tabled.

Attorney Jones responded to a resident's comment that the Township and West Shore School District are simply wanting to put an agreement together in writing.

Phil Dodson, 514 Bowman Ave, provided some history on the swing gate and voiced concern for speeding on Bowman Ave.

H. Ordinance 2025-05 Supervisor Compensation

Mr. Pirritano made a motion, seconded by Mr. Jones to approve the advertisement for Ordinance 2025-05 Supervisor Compensation.

Vote on the motion: All Yes. The motion carried.

I. Ordinance 2025-06 Deleting Restrictions on Turning Motions onto Boeing Road

Mr. Allen made a motion, seconded by Mr. Jones to advertise ordinance 2025-06 Deleting Restrictions on Turning Motions onto Boeing Road.

Vote on the motion: All Yes. The motion carried.

J. Designate Trick or Treat Night

Mr. Jones made a motion, seconded by Mr. Cox to designate Thursday, October 30th, 2025 from 6pm-8pm as Trick-or-Treat Night for Fairview Township.

Vote on the motion: All Yes. The motion carried.

K. Notice of Retirement & Acceptance into the DROP Program

Mr. Pirritano made a motion, seconded by Mr. Jones to accept the notice of retirement from Police Chief, Davis R. Holland, effective September 1, 2025, with acceptance into the DROP Program for a period not to exceed two years.

Vote on the motion: All Yes. The motion carried.

L. Resignation of Holden McGregor

Mr. Allen made a motion, seconded by Mr. Cox to accept the resignation of Holden McGregor with the last day of employment of September 24, 2025.

Vote on the motion: All Yes. The motion carried.

Mr. Jones made a motion, seconded by Mr. Allen to authorize staff to fill the vacancy in the highway department.

Vote on the motion: All Yes. The motion carried.

M. Budget Meeting Scheduled for Wednesday October 22nd at 6pm.

N. Annual York County Association Convention for Townships of the Second Class

Mr. Martin announced that the York County Association of Townships of the Second Class is having their annual conference on October 29th for any Board member that is interested in attending.

VII. OLD BUSINESS

1. Dr. Cox thanked Mr. Martin & Mr. Graybill for a successful audit performed by Brown Plus.
2. Mr. Waller informed the Board that the Codes Office has started issuing building permits for the Sienna development based on the agreement the Board authorized at a previous board meeting. He estimated that they have issued permits for approximately 100 dwelling units.

VIII. NEW BUSINESS

1. Mr. Martin stated that leaf collection will start on Monday, October 27th and end on December 5th.
2. Mr. Minito asked the Board to consider moving the Board Meeting start time to 6:30pm.

Mr. Martin stated that dates and times of the meeting will be approved at the September Board Meeting.

Patrick Pelley, 511 Bowman Ave, asked the Board if the new time would start in January, if approved.

Mr. Martin and Attorney Jones confirmed that the new meeting schedule would be advertised and would most likely start in January to give enough notice to the public. The Township website and newsletter would also include the change in times of approved at the next Board meeting.

IX. APPROVAL OF MINUTES

Mr. Allen made a motion, seconded by Mr. Pirritano to approve the minutes of the July 28, 2025, meeting of the Board of Supervisors.

Vote on the motion: All Yes. The motion carried.

X. RATIFICATION OF BILLS PAYABLE

Mr. Allen made a motion, seconded by Mr. Jones to ratify payment of all Bills Payable as presented.

Vote on the motion: All yes. The motion carried.

XI. ANNOUNCE EXECUTIVE SESSION

There will be no executive session following this meeting.

XII. ADJOURNMENT

Mr. Jones made a motion, seconded by Mr. Pirritano to adjourn the meeting.

Vote on the motion: All yes. The meeting was adjourned at 8:00 pm.