

**FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS  
AUGUST 26TH, 2024 – 7:00 p.m.  
MINUTES**

**I. CALL TO ORDER:**

The meeting was called to order by the Chairman, Dr. Larry Cox, at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

**PRESENT:** Dr. Larry Cox, Chairman  
Mario D. Pirritano, Supervisor  
Matthew Cox, Supervisor  
Christopher L. Allen, Supervisor  
Donald F. Martin, Manager  
Davis Holland, Chief of Police  
Steve Hovis, Stock & Leader, Solicitor  
Stephen M. Waller, Codes Administration Director  
Drew Bitner, Engineer

**ABSENT:** John W. Jones, Vice Chairman

**IV. ANNOUNCEMENT OF EXECUTIVE SESSIONS:**

There was an executive session prior to this meeting to discuss a personnel matter.

**V. RECOGNITION OF PUBLIC:**

1. Ella Holtzman, 245 Kenmar Drive, asked the Board for an update on the restrictive curbing on Gaumer Road at Lewisberry Road.

Mr. Martin replied that it would be on next month's agenda when all supervisors are in attendance.

2. Bill Hobart, 567 Pleasant View Road, asked the Board if the traffic study was completed for the intersection of Pleasant View and Gap Road.

Mr. Bitner replied that it should be done before the next Board Meeting.

3. Steve Jones, 1180 Highland Drive, thanked the Board for paving Highland Drive and asked why the entire road was not paved.

Mr. Bitner replied that a scratch course was applied this year and next year the entire road would be sealcoated.

4. Ken Puller, 307 Woodbridge Drive, asked if there was anything the Township could do about the fence that was in disrepair on Old York Road across from the Giant Store.

Mr. Waller stated that there was no requirement for the fence to be installed and that he contacted the new owners to repair or remove it.

5. Marcie Julian, 336 Lamp Post Lane, thanked Mr. Martin for his quick response to her inquiry about a gaga ball court at Woodbridge Farms Park and that she had additional info to provide in the form of a survey she did in the neighborhood.

**VI. AGENDA ITEMS**

**A. Recognition of Emergency Responders- Employees and Volunteers:**

Mr. Martin read the following statement, *"In your packets, Board members is an executive summary of the Yellow Breeches Creek incident that took place August 10<sup>th</sup> through August 14<sup>th</sup> earlier this month that I encourage you to read if you haven't already. What I would like to point*

*out to you this evening is that there were approximately 250-230 people that assisted in this incident. In particular, Brandon Feistat, Fairview's Emergency Management Coordinator, Chief Eric Hawkins of the Fairview Fire Department and Lieutenant Jared Boyles of the Police Department served as the leaders of the incident command team to provide guidance, decision-making and leadership to the large number of responders present each and every day. I wanted to recognize their efforts along with the staff and volunteers that assisted and make the Board aware of the long hours and hard work that occurred during this incident."*

The Board members thanked the employees and volunteers in attendance.

**B. West Shore Recreation Commission 2025 Budget- John Minito, Chairman of Rec Board:**

John Minito thanked the Board for their support and complimented Keith Reynolds and the highway department for the work they do to keep the Township parks clean.

Mr. Allen made a motion, seconded by Mr. Cox to approve the West Shore Recreation 2025 budget, as presented, with a per capita contribution rate of \$3.20, for a total 2025 contribution of \$55,843.20.

Vote on the motion: All Yes. The motion carried.

**C. Building, Zoning, Codes:**

**1. Subdivision and Land Development Modification Request**

<u>Plan</u>	<u>Section/Description</u>
Bordelmay- Nauvoo Rd	SLDO 260-14.A.1 – Original Property Description
	SLDO 260.22.A(7) & 260.22.B(2) – Cartway Width – Lewisberry Road

Mr. Pirritano made a motion, seconded by Mr. Cox to approve modification request: SLDO 260-14.A.1 – Original Property Description; SLDO 260.22.A(7) & 260.22.B(2) – Cartway Width – Lewisberry Road.

Vote on the motion: All Yes. The motion carried.

**2. Preliminary/Final Land Development Plan – 730 Limekiln Road #24-1002 (Exp. 10/28/24)**

Mr. Cox made a motion, seconded by Mr. Allen to approve Preliminary/Final Land Development Plan – 730 Limekiln Road #24-1002 (Exp. 10/28/24) contingent on the submittal of signed and notarized plans; payment of plan recording fees; payment of all engineer review fees; placement of the approved financial security amount to be determined by the Township Engineer; execution of the required Financial Security Agreement; payment of the associated 4% engineer escrow; payment of the Traffic Improvement Fees in the amount of \$26,911; payment of the applicable recreation fee and compliance with the Rettew memo dated August 5, 2024.

Vote on the motion: All Yes. The motion carried.

**3. Resolution 2024-7 Planning Module – Bordlemay – 531 Nauvoo Road #24-1010 (EXP. 10/28/24)**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve Resolution 2024-7 Planning Module – Bordlemay – 531 Nauvoo Road #24-1010 consisting of 5 lots –4 new and one (1) existing off of Nauvoo Road.

Vote on the motion: All Yes. The motion carried.

**4. Bond Reduction Request – Sienna Phase I**

The Township received a bond reduction request associated with the Sienna Phase 1 Land Development plan. The Township Engineer – Drew Bitner has reviewed the request and recommends a reduction of the bond in the following amount:

<u>Sienna Phase 1</u>		
<u>Current Bond Amount</u>	<u>Release Amount</u>	<u>Remaining Amount</u>
\$ 6,390,762.13	\$ 328,735.28	\$ 6,062,026.85

Mr. Allen made a motion, seconded by Mr. Cox to approve the bond reduction request associated with Sienna Phase I in the amount of \$328,735.28.  
Vote on the motion: All Yes. The motion carried.

**5. Zoning Ordinance Text Amendment – PHP New Cumberland LP – Sheraton Drive**

Mr. Pirritano made a motion, seconded by Mr. Allen to not take action on the Zoning Text amendment request due to the ongoing Township Comprehensive plan update process – PHP New Cumberland LP – Sheraton Drive.  
Vote on the motion: All Yes. The motion carried.

**D. Purchase of a Digital Sign:**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the purchase of a digital sign in the amount of \$27,490.00 for the Township's Municipal Office.  
Vote on the motion: All Yes. The motion carried.

**E. Discussion/Action- Hiring of Eric Hawkins as a Full-Time Employee:**

Mr. Allen made a motion, seconded by Mr. Cox to hire and appoint Eric Hawkins as a full-time fire chief at the annual salary of \$83,000 and benefits consistent with the non-uniform employees with a start date of October 1, 2024 pending the adoption of updating Fire Rescue Services Ordinance.  
Vote on the motion: All Yes. The motion carried.

**F. Fire Department-Update Ordinance**

Mr. Pirritano made a motion, seconded by Mr. Allen to authorize advertisement to update ordinance for fire rescue services.  
Vote on the motion: All Yes. The motion carried.

**G. Removal from Probationary Status:**

Mr. Cox made a motion, seconded by Mr. Allen to remove Kelly Wentzel from probationary status.  
Vote on the motion: All Yes. The motion carried.

**H. Hiring of Evidence Technician**

Mr. Pirritano made a motion, seconded by Mr. Cox to approve the hiring of Shannon Drexel as an Evidence Technician at the rate of \$25.07 per hour as a non-uniform employee in the police department with a start date of Monday, September 16<sup>th</sup>, 2024.  
Vote on the motion: All Yes. The motion carried.

**I. Designate Trick or Treat Night**

Mr. Allen made a motion, seconded by Mr. Cox to designate Thursday, October 31, 2024 from 6pm – 8pm as Trick-or-Treat Night for Fairview Township.  
Vote on the motion: All Yes. The motion carried.

**J. Schedule Budget Meeting**

Mr. Martin stated the budget meeting will be advertised and scheduled for October 22<sup>nd</sup> at 6:30pm.

**VII. OLD BUSINESS**

There was no old business discussed.

**VIII. NEW BUSINESS**

1. Mr. Martin announced that the York County Association of Townships of the 2<sup>nd</sup> Class is having their annual conference on October 30<sup>th</sup> for any Board member that is interested in attending.
2. Chief Holland thanked the fire and police departments for their hard work at the Yellow Breeches Creek incident in his absence and announced Teddy Kreitz as officer of the year.
3. Mr. Pirritano requested the executive summary of the Yellow Breeches Creek incident be posted on the Township's website.

**IX. APPROVAL OF MINUTES**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the minutes of the July 29, 2024 meeting of the Board of Supervisors.

Vote on the motion: All yes. The motion carried.

**X. RATIFICATION OF BILLS PAYABLE**

Mr. Allen made a motion, seconded by Mr. Cox to ratify payment of all Bills Payable as presented.

Vote on the motion: All yes. The motion carried.

**XI. ANNOUNCE EXECUTIVE SESSION**

There will be no executive session following this meeting.

**XII. ADJOURNMENT**

Mr. Allen made a motion, seconded by Mr. Cox to adjourn the meeting.

Vote on the motion: All yes. The meeting was adjourned at 7:40 PM.