

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS
December 9, 2024 – 7:00 p.m.
MINUTES

I. CALL TO ORDER:

The meeting was called to order by the Chairman, Dr. Larry Cox, at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:

PRESENT: Dr. Larry Cox, Chairman
John W. Jones, Vice Chairman
Matthew Cox, Supervisor
Christopher L. Allen, Supervisor
Donald F. Martin, Manager
Davis Holland, Chief of Police
Dave Jones, Stock & Leader, Solicitor
Stephen M. Waller, Codes Administration Director
Drew Bitner, Engineer

ABSENT: Mario D. Pirritano, Supervisor

IV. ANNOUNCEMENT OF EXECUTIVE SESSIONS:

There was an executive session prior to the meeting to discuss a legal matter.

V. RECOGNITION OF PUBLIC:

1. Andrea Holtry, 360 Bethal Church Road, read the following statement in support of allowing dogs in some of the Township parks.
2. Marie Dunstan, 540 Garriston Road, thanked The Board and public for their support of the Red Land Senior Center and informed the Board they are looking for a new location.
3. Jessica Jones, 436 Granite Quarry Road, thanked The Board and Township employees for providing the food and use of the fire hall as a location to host the Thanksgiving Dinner for those in need.

VI. AGENDA ITEMS

A. Building, Zoning, Codes:

1. Subdivision and Land Development Modification Request

<u>Plan</u>	<u>Section/Description</u>
PAWC – Steigerwalt Hollow Road	SLDO 260.14.A.16 – Identifying Steep Slopes
	SLDO 260.14.B(7) – Wetland Analysis
	SLDO 260.22.A(7) and 260.22.B(2)- Roadway widening along Steigerwalt Hollow Road
	SLDO 260.24.B(1) – Curbing Steigerwalt Hollow Road
	SLDO 260.25.A – Sidewalk
	SLDO 260.29.A(1) – Connection to Public Water
	SLDO 260.30.A(1) – Connection to Public Sewer

Mr. Jones made a motion, seconded by Mr. Allen to approve modification request 260.14.A.16 – Identifying Steep Slopes; SLDO 260.14.B(7) – Wetland Analysis; SLDO 260.24.B(1) – Curbing Steigerwalt Hollow Road; SLDO 260.25.A – Sidewalk; SLDO 260.29.A(1) – Connection to Public Water; SLDO 260.30.A(1) – Connection to Public Sewer.

Vote on the motion: All Yes. The motion carried.

Mr. Allen made a motion, seconded by Mr. Cox to deny SLDO 260.22.A(7) and 260.22.B(2) - Roadway widening along Steigerwalt Hollow Road.

Vote on the motion: All Yes. The motion carried.

Eric Yost of Navarro and Wright Consulting Engineers, 3700 Old Trail Road, asked the Board to reconsider approving the street widening request.

Dr. Cox stated that the motion stands.

Baker – 498 Big Spring Road SLDO 260.24.B(1) – Curbing – Burgoyne Drive

SLDO 260.25 – Sidewalk

**SLDO 260.22.A(7) and 260.22.B(2)-
Roadway widening Burgoyne Drive**

SLDO 260.29.A(1) – Connection to public water

Dylan Baker, owner, 498 Big Spring Road requested a modification of the requirements from installing curbing, sidewalk, and widening.

Mr. Jones made a motion, seconded by Mr. Allen to approve and defer the modifications for SLDO 260.24.B(1) – Curbing – Burgoyne Dr., SLDO 260.25 Sidewalk – Burgoyne Dr. and SLDO 260.22.A(7) & 260.22.B(2) roadway widening - Burgoyne Dr for lot #2 until any future subdivision of the property is submitted and at that time the improvements will be installed for the entire cul-de-sac frontage; and to approve the modification for SLDO 260.29.A(1) – connection to public water for lot #2.

Vote on the motion: All Yes. The motion carried.

McCorkel – Kellinger Road

**SLDO 260.35.C.3.k & SWMO 252.17.C.3.a(2&3)
– Basin Side Slopes**

Mr. Cox made a motion, seconded by Mr. Allen to approve SLDO 260.35.C.3.k & SWMO 252.17.C.3.a(2&3) – Basin Side Slopes.

**2. Final Subdivision Plan – Fisher -183 Valley Road - #24-1011
(Exp. 1/27/25)**

Mr. Jones made a motion, seconded by Mr. Cox to approve Final Subdivision Plan – Fisher -183 Valley Road - contingent on the submittal of signed and notarized plans; the payment of plan recording fees; payment of all engineer review fees; and compliance with the RETTEW memo dated September 3, 2024.

Vote on the motion: All Yes. The motion carried.

**3. Final Subdivision Plan – Oakhill Phase III - Oak Hill Road - #23-1013
(Exp. 12/09/24)**

Zane Geist - Integrated Consulting, 430 N Front St, provided the number of lots remaining in Oakhill Phase III.

Mr. Allen made a motion, seconded by Mr. Cox to approve Final Subdivision Plan – Oakhill Phase III - Oak Hill Road - contingent on the submittal

of signed and notarized plans; payment of plan recording fees; payment of all engineer review fees; placement of the approved financial security amount, to be determined by the Township Engineer; execution of the required Financial Security Agreement; payment of the associated engineer escrow; payment of the applicable recreation fees and compliance with the Rettew memo dated February 5, 2024.
 Vote on the motion: All Yes. The motion carried.

4. Final Land Development Plan – Messiah Lifeways Phase I #24-1005 (Exp. 12/09/24)

Mr. Waller advised the Board that the plan will be ready for action with the Boards confirmation that the proposed public walking trail through the site which will give additional public access to the Yellow Breeches Creek. The associated fees for the construction of the trail are recommended by staff to be offset from the required Recreation Fee. Mr. Waller described the fee would be calculated as follows: 53.52 improved acres at the site X \$1000 ea/ imp acre = \$53,520 required recreation fee. The proposed public walkway cost = \$23,050.00 with the Boards approval can be offset (\$53,520 – \$23,050 = \$30,470 required fee).

Mr. Jones made a motion, seconded by Mr. Allen to approve Final Land Development Plan – Messiah Lifeways Phase I - contingent on the submittal of signed and notarized plans; payment of plan recording fees; payment of all engineer review fees; placement of the approved financial security in the amount of \$2,974,159.40; execution of the required Financial Security Agreement; payment of the associated 4% engineer escrow in the amount of \$108,151.25; payment of the Traffic Improvement Fee in the amount of \$136,138; payment of the applicable offset recreation fee in the amount of \$23,050.00 and compliance with the Rettew memo dated July 23, 2024.
 Vote on the motion: All Yes. The motion carried.

5. Bond Reduction Request – 525 Industrial Drive

The Township received a bond reduction request associated with the 525 Industrial Drive- Land Development plan. The Township Engineer – Drew Bitner has reviewed the request and recommends a release of the bond in the following amount:

<u>525 Industrial Drive</u>		
<u>Current Bond Amount</u>	<u>Release Amount</u>	<u>Remaining Amount</u>
\$ 320,535.30	\$ 320,535.30	\$ 0.00

Mr. Allen made a motion, seconded by Mr. Cox to approve Bond Reduction Request – 525 Industrial Drive in the amount of 320,535.30 contingent on submittal of an 18-month Maintenance Bond for the public improvements associated with the project.
 Vote on the motion: All Yes. The motion carried.

6. Time Extension Requests

<u>Plan</u>	<u>Exp. Date</u>	<u>Ext Date</u>
McCorkel Apartments – Kellinger Rd	December 9, 2024	February 28, 2025
Bordlemay – Nauvoo Rd	December 9, 2024	June 30, 2025
PAWC – Steigerwalt Hollow Rd	December 9, 2024	January 27, 2025
Baker – 498 Big Spring Rd	December 9, 2024	June 30, 2025
Simply Storage – Lewisberry Rd	December 9, 2024	June 30, 2025
Bigger/Brenneman – Brenneman Rd	December 9, 2024	February 24, 2025

Mr. Cox made a motion, seconded by Mr. Allen to approve the time extension requests noted above.
 Vote on the motion: All Yes. The motion carried.

B. 2025 Budget of Township Funds:

1. Resolution No. 2024-18 – Township Tax Levies

Mr. Allen made a motion, seconded by Mr. Cox to approve Resolution No. 2024-18, Tax Levies.

Vote on the motion: All Yes. The motion carried.

2. Resolution No. 2024-19 – Revenue and Expenditures

Mr. Allen made a motion, seconded by Mr. Cox to approve Resolution No. 2024-19, Revenue and Expenditures

Vote on the motion: All Yes. The motion carried.

C. Resolution No. 2024-20 – 902 Recycling Program Grant:

Mr. Jones made a motion, seconded by Mr. Cox to approve Resolution 2024-20 for the 902 Recycling Program Grant and designate the Township Manager as the Applicant Agent with the authority to sign and execute any and all documents related to the grant.

Vote on the motion: All Yes. The motion carried.

D. Resolution No. 2024-21 – York County Hazard Mitigation Plan:

Mr. Jones made a motion, seconded by Mr. Allen to adopt Resolution No. 2024-21, York County 2024 Hazard Mitigation

Vote on the motion: All Yes. The motion carried

E. Ordinance 2024-3, Tax Collector Compensation:

Mr. Cox made a motion, seconded by Mr. Jones to approve Ordinance 2024-3, setting compensation for the Township Tax Collector at a rate of \$1.00 per bill mailed and \$2.95 per bill collected.

Vote on the motion: Mr. Cox, yes; Dr. Cox, yes; Mr. Jones, yes; Mr. Allen, abstained.

The motion was carried 3-0.

F. Memo of Understanding (MOU) Regarding the Yard Waste Processing Under Cumberland County's Former Yard Waste Processing Equipment Program:

Mr. Allen made a motion, seconded by Mr. Jones to approve the Memo of Understanding (MOU) regarding the Yard Waste Processing under Cumberland County's former yard Waste Processing Equipment Program

Vote on the motion: All Yes. The motion carried.

G. Memo of Understanding (MOU) Regarding the Yard Waste Equipment Program and the Intent to Form Joint Authority:

Mr. Allen made a motion, seconded by Mr. Cox to approve the Memo of Understanding (MOU) regarding the Yard Waste Equipment Program and the intent to form Joint Authority

Vote on the motion: All Yes. The motion carried.

H. Authorization to Bid – Highway Projects

Contract #1, Micro-Surfacing – First St., Second St., Division Alley, Strauss Alley, Margaretta St., Charles Alley.

Contract #2, Oil and Chip – Highland Dr.

Contract #3, Paving – Limekiln Rd., Beacon Hill Blvd., Kellinger Rd., Elliot Dr., Corporate Circle, Marsh Run, Woodland Ave., Commerce Dr.

Mr. Allen made a motion, seconded by Mr. Cox to authorize staff to advertise bids for the above-listed projects.

Vote on the motion: All Yes. The motion carried.

I. Comprehensive Plan Update:

Public Hearing January 22, 2025 6:30pm, Fire Station 340 Lewisberry Road.

J. 2025 RETTEW Contract Agreement:

Mr. Jones made a motion, seconded by Mr. Cox to approve the 2025 Contract Agreement with RETTEW to provide engineering services to the Township.

Vote on the motion: All Yes. The motion carried.

VII. OLD BUSINESS

There was no old business discussed.

VIII. NEW BUSINESS

1. Chief Holland provided a reminder that Toys for Tots donations are currently being accepted.
2. Chief Holland stated that No Shave November is collecting donations through the end of the year and has raised approximately \$3,000 so far for Vickie's Angel Foundation.

IX. APPROVAL OF MINUTES

Mr. Cox made a motion, seconded by Mr. Allen to approve the minutes of the October 28, 2024 meeting of the Board of Supervisors.

Vote on the motion: All yes. The motion carried.

Mr. Cox made a motion, seconded by Mr. Allen to approve the minutes of the November 20, 2024 meeting of the Board of Supervisors.

Vote on the motion: All yes. The motion carried.

X. RATIFICATION OF BILLS PAYABLE

Mr. Jones made a motion, seconded by Mr. Allen to ratify payment of all Bills Payable as presented.

Vote on the motion: All yes. The motion carried.

XI. ANNOUNCE EXECUTIVE SESSION

There will be no executive session following this meeting.

XII. ADJOURNMENT

Mr. Cox made a motion, seconded by Mr. Allen to adjourn the meeting.

Vote on the motion: All yes. The meeting was adjourned at 7:58 PM.