

**FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS**  
**September 27th, 2021 – 7:00 p.m.**

**MINUTES**

**I. CALL TO ORDER:**

The meeting was called to order by the Chairman, Dr. Larry Cox, at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

**PRESENT:** Dr. Larry Cox, Chairman  
Christopher L. Allen, Supervisor  
Mario D. Pirritano, Supervisor  
John W. Jones, Supervisor  
Donald F. Martin, Manager  
Stephen M. Waller, Codes Administration Director  
Davis Holland, Lieutenant  
Dave Jones, Stock & Leader, Solicitor

**IV. ANNOUNCEMENT OF EXECUTIVE SESSIONS:**

There was no executive session since the last meeting.

**V. RECOGNITION OF PUBLIC**

1. Ashley Ketterer and husband, 666 Diane Drive, stated their concerns about stormwater on their property.

Paul Rodrigo - MS4 Stormwater Coordinator, confirmed the existing stormwater pipe that traverses their property is not large enough to withstand the amount of rainwater that is being directed to it and he has been unable to find out who installed the pipe.

Attorney Jones stated there is a meeting scheduled to determine the best solution for everyone and he will follow up with the legal counsel representing the adjacent property owners who are also effected.

2. Renee Greene, 596 Old Trail Court in the Clover Crossing Development, stated her concern with significant traffic increase over the past 6 months on Old Trail Court and her concern with sight distance leaving her driveway due to large trucks from nearby businesses parking along the road in front of her home. She also noted this is causing an unfavorable view from her front door.

**VI. AGENDA ITEMS**

**A. John Minito – West Shore Recreation Update**

John Minito, President of West Shore Recreation Program, thanked the Board for their participation and stated that the West Shore Recreation Program is celebrating 54 years and successfully recovering from 2020's program restrictions due to Covid-19. Several cutbacks were implemented to assist in this recovery such as staff cutbacks, decrease in health benefits, reducing I.T. cost, and raising the per capita rate from \$2.50 to \$3.00 (first raise in eight years).

Mr. Minito thanked the highway department for keeping the parks and pavilions clean and well maintained.

Dr. Cox stated he also appreciated the well-maintained parks and would like to see upgrades to the existing parks.

**B. Building, Zoning, Codes:**

1. **Bond Reduction Request**

The Township received a bond reduction request associated with the Tall Oaks Subdivision Plan. The Township Engineer - Drew Bitner reviewed the request and recommends a reduction of the bond in the amount of \$504,188.11:

Mr. Pirritano made a motion, seconded by Mr. Jones to approve the bond reduction request associated with the Tall Oaks Subdivision Plan in the amount of \$ \$504,188.11.  
Vote on the motion: All Yes. The motion carried.

**2. Resolution No. 2021-15, Street Acceptance, Emily Lane:**

Mr. Allen made a motion, seconded by Mr. Leslie to adopt Resolution No. 2021-15, accepting Emily Lane into the Township road system.  
Vote on the motion: All Yes. The motion carried.

**3. Time Extension Request**

<u>Plan</u>	<u>Exp. Date</u>	<u>Ext Date</u>
665 Old Quaker Road	09/27/2021	12/06/2021
1186 Lewisberry Road	09/27/2021	6/27/22
516 Industrial Drive	09/27/2021	10/25/21
Yellow Breeches Parking – Shawnee	09/27/2021	10/25/21

Mr. Jones made a motion, seconded by Mr. Allen to approve the Time Extension requests noted above.  
Vote on the motion: All Yes. The motion carried.

**4. Subdivision and Land Development Modification Requests**

<u>Plan</u>	<u>Section/Description</u>
H.A.R.I. /PAWC	SLDO 14.A(16) – Steep Slopes SLDO 260.14A(17) – Wetlands Report SLDO 260.22.A(7) & 260.22.B(2) – Cartway Widening -Steigerwalt Hollow SLDO 260.24.B.1 – Curbing SLDO 260.25.A – Sidewalks SLDO 260.29.A(1) – Connect to Public Water SLDO 260.30.A(1) – Connect to Public Sewer SLDO 260.30.A.4(c) – Replacement Septic System- HARI lot

Mr. Jones made a motion, seconded by Mr. Allen to approve modification request: SLDO 14.A(16) – Steep Slopes; SLDO 260.14A(17) – Wetlands Report; SLDO 260.24.B.1 – Curbing; SLDO 260.25.A – Sidewalks; SLDO 260.29.A(1) – Connect to Public Water; SLDO 260.30.A(1) – Connect to Public Sewer; SLDO 260.30.A.4(c) – Replacement Septic System- HARI lot.  
Vote on the motion: All Yes. The motion carried.

Mr. Jones made a motion, seconded by Mr. Allen to approve modification request SLDO 260.22.A(7) & 260.22.B(2) – Cartway Widening -Steigerwalt Hollow on the condition that a note be added to the plan that the cartway be widened upon six months' notice provided by the Township.  
Vote on the motion: All Yes. The motion carried.

**C. Approval to Hire Police Officer:**

Mr. Pirritano made a motion, seconded by Mr. Jones to approve the hiring of Theodore Kreitz as a full-time police officer, with a start date of September 30, 2021 for a one-year probationary period, with a starting base salary of \$59,702.61 and benefits as outlined in the police contract.  
Vote on the motion: All Yes. The motion carried.

**D. Resignation of Sean Braddock, Building Codes Inspector**

Mr. Allen made a motion, seconded by Mr. Jones to accept the resignation of Sean Braddock with an effective date of September 28th, 2021.  
Vote on the motion: All Yes. The motion carried.

**E. Authorization to Hire Building Codes Inspector**

Mr. Allen made a motion, seconded by Mr. Leslie to authorize advertisement for the hiring of a building codes inspector.

Vote on the motion: All Yes. The motion carried.

**F. Authorize Employment:**

**1. Codes Administrative Assistant:**

Mr. Pirritano made a motion, seconded by Mr. Jones to authorize the full-time employment of Renee Shivery as the Codes Administrative Assistant, with a six-month probationary period, at an hourly rate of \$22.00, contingent upon the satisfactory completion of drug and alcohol testing and a criminal background check.

Vote on the motion: All Yes. The motion carried.

**2. Laborer, Public Works Department:**

Mr. Allen made a motion, seconded by Mr. Leslie to authorize the full-time employment of Kyle Stoner as a Laborer in the Public Works Department, with a six-month probationary period, at an hourly rate of \$20.00, contingent upon the satisfactory completion of drug and alcohol testing and a criminal background check

Vote on the motion: All Yes. The motion carried.

**G. Resignation – Planning Commission Member**

Mr. Allen made a motion, seconded by Mr. Pirritano to accept the resignation of Jason Stouffer from the Township's Planning Commission effective September 7, 2021.

Vote on the motion: All Yes. The motion carried.

**H. Appointment – Planning Commission Member.**

Mr. Jones made a motion, seconded by Mr. Leslie to appoint Mark Koellner to serve the remainder of a four (4) year term as a member of the Fairview Township Planning Commission.

Vote on the motion: All Yes. The motion carried.

**I. Approve 2022 SPCA Contract:**

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the 2022 SPCA contract for \$8,584.02.

Vote on the motion: All Yes. The motion carried.

**J. Ratify Disaster Declaration:**

Mr. Pirritano made a motion, seconded by Mr. Allen to ratify the disaster declaration due to tropical storm Ida on September 1, 2021.

Vote on the motion: All Yes. The motion carried.

**K. Resolution No. 2021-16 - Minimum Municipal Obligation (MMO) – Pension Plans:**

Mr. Allen made a motion, seconded by Mr. Leslie to approve Resolution No. 2021-16, designating the 2022 MMO for the Police Pension Plan at \$138,131.00 and the Non-Uniform Pension Plan at \$0.

Vote on the motion: All Yes. The motion carried.

**L. Allocation of Firemen's Relief (Check to Fire Departments)**

**Allocate \$5,000.00 to the Lisburn Fire Company**

**Allocate \$92,931.12 to the Fairview Township Volunteer Fire Department**

Mr. Allen made a motion, seconded by Mr. Leslie to allocate \$5,000.00 to Lisburn Fire Company and \$92,931.12 to the Fairview Township Volunteer Fire Department.

Vote on the motion: All Yes. The motion carried.

**M. Mt. Zion School - Discussion**

The Board requested staff to gather ideas to utilize the property occupied by the Mt. Zion School rather than selling and to discuss at a future meeting.

Mr. Martin stated he would get an updated estimate for the cost to tear down the structure.

**VII. OLD BUSINESS**

1. Mr. Waller stated he and Mr. Bitner met with developers of the Briar Cliff Development to discuss the completion of the roads. The developers will make temporary improvements for Winter with a plan to complete the roads in spring 2022.

Dr. Cox asked to have the residents of the development notified of the plan for completion of the roads.

**VIII. NEW BUSINESS**

1. Mr. Martin notified the Board about a proposed Eagle Scout Project to install a Ga-Ga Ball Pit at Roof Park.

2. Dr. Cox asked if there was an update on the new recycle center.

Keith Reynolds stated he anticipates the recycle center opening by the end of October.

3. Drew Bitner asked the Board about a house at the end of Oak Hill Road that is built within the right-of-way, has a history of flooding and is located at a dangerous intersection due to blind spots created by the house and suggests the Township look into purchasing and tearing down the building to provide a safer sight distance.

Dr. Cox asked Chief Loper to gather accident history reports for that intersection.

Attorney Jones suggested looking into the flood history and the possibility of receiving mitigation funds from FEMA to acquire and demolish the property.

**IX. APPROVAL OF MINUTES**

**Motion to approve the minutes of the August 30<sup>th</sup>, 2021 meeting of the Board of Supervisors**

Mr. Allen made a motion, seconded by Mr. Jones to approve the minutes of the August 30th, 2021 Meeting of the Board of Supervisors.

Vote on the motion: All yes. The motion carried.

**X. RATIFICATION OF BILLS PAYABLE**

Mr. Pirritano made a motion, seconded by Mr. Jones to ratify payment of all Bills Payable as presented.

Vote on the motion: All yes. The motion carried.

**XI. ANNOUNCE EXECUTIVE SESSION**

There will be not be an executive session following this meeting.

**XII. ADJOURNMENT**

Mr. Jones made a motion, seconded by Mr. Allen to adjourn the meeting.

Vote on the motion: All yes. The meeting was adjourned at 8:37 PM.