

FAIRVIEW TOWNSHIP BOARD OF SUPERVISORS
December 5th, 2016 – 7:00 p.m.

MINUTES

I. CALL TO ORDER:

The meeting was called to order by the Chairman, Dr. Larry Cox, at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL:

PRESENT: Dr. Larry Cox, Chairman
Mario D. Pirritano, Vice-Chairman
Korey Leslie, Supervisor
John W. Jones, Supervisor
Christopher L. Allen, Supervisor
Steve Hovis, Stock & Leader, Solicitor
Donald F. Martin, Manager
Stephen M. Waller, Codes Administration Director
Jason Loper, Police Chief

IV. ANNOUNCEMENT OF EXECUTIVE SESSIONS:

There were no executive sessions since the last meeting.

V. RECOGNITION OF PUBLIC:

1. Bob Stanley, 399 Jennifer Drive, voiced concerns about a collapsed barn adjacent to the Cross Roads Middle School on Fishing Creek Road. Mr. Waller stated he has been in contact with the owners of the property regarding the condition of the building. Mr. Waller was directed to proceed with enforcement procedures to assure the building is either removed entirely or secured.
2. Arvil Frydenfelt, 723 Wyndemere Road, voiced his concerns about the partially collapsed building/structure formally known as the Cedar Lodge Bar. Mr. Frydenfelt also had concerns with a boarded up property on one of the corners of Ross and Market Streets in New Market. He also registered a complaint about a resident selling blue barrels on another corner at the same intersection.

Mr. Waller stated that he had followed up in the past with these properties. The remaining part of the building formally known as Cedar Lodge has been deemed structurally sound. The existing part will be used as a carport to coincide with the residential subdivision associated with the same lot.

Mr. Waller also replied that the boarded up property along the corner in New Market area is a result of the codes department pursuing the owners to secure the vacant structure and that he would investigate the sale of barrels on the adjacent property.

VI. AGENDA ITEMS

1. Williams and Ports Presentation – Design of Police Station

Brian Ports presented the design of the police station to be added onto the existing Township Building. This addition is proposed to be completed by December of 2017.

Dr. Cox questioned the liability of adding an exercise room within the new police station. Chief Loper replied that this is not a definite plan and the main purpose of this room will be for defensive tactics training. The police officers are currently utilizing Lower Allen's facility for these types of training.

Dr. Cox and Chief Loper both extended their appreciation to Brian Ports for his continuous communication, quick responses and receptiveness to any changes or needs. Chief Loper stated he is happy with the outcome to at this point.

Mr. Leslie inquired about the time frame for notifying the police stations current landlord. Mr. Martin stated the current lease agreement requires a 4 month notice.

Mr. Allen inquired if additional parking was included in the presentation and current overall plan. Mr. Ports stated that 9 additional spots are currently in the plan however, additional parking may be necessary as they continue to work on finalizing the design.

2. Fire Department Update

Chief Widenhammer presented plaques that the Fairview Township Fire Department was awarded for entering several pieces of equipment/apparatus in a York County Convention on August 20th, 2016.

Chief Widenhammer updated the board on the changes to their monthly reports. The reports are now being generated through York County's new Emergency Reporting system. The reports will now include additional information such as the number of incidents, type of incidents, response times, property losses, and more.

Firefighter, Dan Soulier updated the board on the fire companies improved approach to educating children on Fire Safety. The West Shore School District works closely with the fire department to see the children receive additional time for fire safety training. Mr. Soulier volunteers many hours coordinating community events. Fairview's Fire Safety Trailer is fully equipped for training residents of all ages in Fire Prevention. It is equipped with a fully functional kitchen, a complete bedroom setup and a fire proof area for training on sprinkler systems. Use of the trailer is also being requested by our neighboring municipalities as well. PEMA (Pennsylvania's Emergency Management Agency) recently invited the Fire Department to bring the Fire Safety Trailer to a recent open house.

3. Building, Zoning, Codes:

A. Major Zoning Map Change Request – Old York Road

Mr. Pirritano made a motion, seconded by Mr. Allen to set public hearing date to occur during next regularly scheduled monthly meeting on January 30th, 2017 at 7:00 pm.

Vote on the motion: All yes. The motion carried.

B. Woodbridge Farms Phases X & XI Subdivision Plan – Return Maintenance Bond:

Mr. Jones made a motion, seconded by Mr. Allen to approve the bond release for Woodbridge Farms Phases X & XI Subdivision as recommended by the Township Engineer for the amount of \$15,750.00.

Vote on the motion: All yes. The motion carried.

C. SLDO Modification Requests – Oleski – Evergreen Rd:

260.14.A(1) - Original property description scale

Mr. Allen made a motion, seconded by Mr. Jones to approve the modification request above.

Vote on the motion: All yes. The motion carried.

D. Time extension requests:

Postupak – Ross Avenue	To - April 24, 2017
674 Gaumer Road	To - April 24, 2017
Plocinski – Evergreen Road	To – April 24, 2017
Tintsman - Pleasantview Rd	To – May 29, 2017
Payne –FishingCreek Road	To – March 27, 2017
Westhafer – Heck Hill Road	To – March 27, 2017

Mr. Pirritano made a motion, seconded by Mr. Allen to approve the time extensions listed above.

Vote on the motion: All yes. The motion carried.

E. Willis Road Estates Preliminary/Final Subdivision Plan – Willis Road

Mr. Waller noted to the Board that this plan has reached its maximum amount of time per Municipalities Planning Code for the Board to take action on the plan. Mr. Waller noted their office has not received a time extension for the plan. Based on this Mr. Waller recommended the Board deny the plan based on staff comments from a memo dated November 3, 2015 and Rettew Associates - Stormwater Engineer comments dated November 2, 2105 which were both read into the record (copies attached).

Mr. Leslie made a motion, seconded by Mr. Allen to deny the Willis Road preliminary/final subdivision plan based on the previous comments that were read into the record.

Vote on the motion: All yes. The motion carried.

- Manager 4. **2017 Budget of Township Funds:**
- A. Resolution No. 2016-14 – Revenue and Expenditures**
- Mr. Pirritano made a motion, seconded by Mr. Leslie to approve Resolution No. 2016-14, Township Revenue and Expenditures.
Vote on the motion: All yes. The motion carried.
- B. Resolution No. 2016-15 – Tax Levies**
- Mr. Allen made a motion, seconded by Mr. Leslie to approve Resolution No. 2016-15, Tax Levies.
Vote on the motion: All yes. The motion carried
- Manager 5. **Authorization to Bid – Highway Projects:**
- Contract # 1, Micro-Surface – Green Lane, Sand Spur, Southridge, King & Queen, Salem, Boeing**
Contract # 2, Superpave – Shauffnertown, Lewisberry, Spanglers, Diller, Stettler, Carriage, Northview,
Contract # 3, Superpave – Old York, Evergreen, Danner, Airport, Boeing, Ironstone
- Mr. Jones made a motion, seconded by Mr. Leslie to authorize staff to advertise bids for the above listed paving projects.
Vote on the motion: All yes. The motion carried
- Manager 6. **Announcement of Board Vacancies**
- Persons of interest in either of the current vacancies for the zoning Hearing Board Alternate and/or the Recreation Board should submit a letter of interest to the Board of Supervisors. These vacancies were also posted on the Township’s Website and included in the newsletter.
- Manager 7. **Authorize Employment:**
- A. Codes Administrative Assistant:**
- Mr. Pirritano made a motion, seconded by Mr. Jones to authorize the full-time employment of Chris Strump as the Codes Administrative Assistant, with a six month probationary period, effective December 7, 2016 at an hourly rate of \$19.50, contingent upon the satisfactory completion of drug and alcohol testing.
Vote on the motion: All yes. The motion carried.
- Manager 8. **Discussion – Alternate Health Insurance Plan**
- The Township is offering all full-time (non-uniform) employees an alternate medical plan that would help lower the annual out-of-pocket cost of co-insurance. The employees currently pay up to \$3000/Single or \$6000/Family. The alternate plan would lower annual co-insurance to \$1000/Single or \$2000/Family. The additional expense for the alternate plan would be at the expense of the employees that choose to participate. The cost to the employee would be \$23.00 / per month for employee only or \$55.00 / per month for family coverage. This would be deducted from the employees pay in bi-weekly increments. This plan would be effective January 1st, 2017.
- Mr. Leslie made a motion, seconded by Mr. Jones to authorize the Township to offer the additional medical plan at the expense of the employee with an effective date of January 1, 2017 to all full-time (non-uniform) employees.

VII. OLD BUSINESS

1. Mr. Pirritano suggested that with the appointment of the new codes assistant, Steve Waller can more aggressively pursue the New Market problems.

2. Mike Deangelo, Land Surveyor requested the board to take action on the Oleski Plan. Mr. Waller indicated that it has been a long standing policy to wait for all outside agency approvals to be in place prior to action by the Board on a plan. Dr. Cox and Attorney Hovis agreed it best as well to wait and table this until further approvals have been received from all outside agencies.

VIII. NEW BUSINESS

1. Mr. Pirritano inquired about the future of the two bridges on Slate Hill Road and Sheepford Road. Mr. Martin stated that York and Cumberland Counties had representatives present at the recent open house, where public input was sought and was awaiting a final report which will be forwarded to the Board upon receipt.

IX. APPROVAL OF MINUTES

Mr. Jones made a motion, seconded by Mr. Allen to approve the minutes of the October 31st, 2016 meeting of the Board of Supervisors
Vote on the motion: All yes. The motion carried.

X. RATIFICATION OF BILLS PAYABLE

Mr. Pirritano made a motion, seconded by Mr. Allen to ratify payment of all Bills Payable as presented.
Vote on the motion: All yes. The motion carried.

XI. ANNOUNCE EXECUTIVE SESSION

There will not be an executive session following this meeting.

XII. ADJOURNMENT

Mr. Leslie made a motion, seconded by Mr. Jones to adjourn the meeting.
Vote on the motion: All yes. The meeting was adjourned at 8:28 p.m.