

FAIRVIEW TOWNSHIP ZONING PERMIT APPLICATION

Pursant to the Fairview Township Zoning Ordinance, the applicant must furnish adequate information to substantiate compliance with all zoning regulations. Please attach a plot plan, floor plans, specifications or other data necessary to describe the proposed use. Applicant should obtain and become familiar with all relevant zoning regulations that are applicable to the proposed project. Regulations can be found on the website at WWW.TWP.FAIRVIEW.PA.US

SECTION I PROPERTY INFORMATION

PROPERTY OWNER: _____ PHONE: _____
OWNERS ADDRESS: _____ EMAIL: _____
PROPERTY ADDRESS (if different): _____
APPLICANT NAME (if different than owner): _____

SECTION II PROPOSED ACTIVITY/WORK

Please check one of the following (more than one may apply): * Please see plot plan and instructions on back of form*

- Accessory Structure (ie: shed, garage, patio, pool, etc.) *PLOT PLAN REQUIRED*

 Addition/alterations of any building or portion thereof that changes the footprint * PLOT PLAN REQUIRED*

 Use or change in use of a building or land

SECTION III APPLICANT AUTHORIZATION AND AFFADAVIT

Owner

Authorized Representative

NAME: _____ PHONE/EMAIL: _____

ADDRESS: _____

****I hereby certify that the proposed activity described herein is authorized by the owner of record and that the proposed project will comply with all applicable regulations of the Fairview Township Zoning Ordinance****

SIGNATURE: _____ DATE: _____

REQUIRED INSPECTIONS: Call 717-901-5220 to schedule

SITE STAKE
(PRIOR TO CONSTRUCTION)

PA UCC INSPECTIONS as outlined
on building permit

FINAL
(ONCE PROJECT IS COMPLETE)

ZONING OFFICE USE ONLY

Zoning Reviewer: _____ Zoning Permit#: _____
Approval Date: _____ Zoning Fees: _____
Date Paid: _____ Cash/Check#: _____

NOTES:

Residential Zoning Permit Guide

The following information should be utilized if you are proposing to build the following accessory structures:

- Any residential detached accessory structure 400 square feet or less without utilities;
- An uncovered residential deck that is less than 30" at any given point above the surrounding grade;
- A residential fence that is no more than 6 feet high; or a retaining wall that is not more than 4 feet high measured from the lowest level of grade.

****Please note:** Plot plan/Drawings do not need to be prepared by an engineer or architect, but must be drawn clearly, accurately and with sufficient detail and clarity to indicate the nature and extent of the work proposed; and conform to the most recent provisions of the Fairview Township Zoning Ordinance.

All Zoning permit applications must have the following information submitted with the applications, as applicable. If the information is not submitted, the application will be considered incomplete.

ZONING PERMIT INFORMATION:

Two (2) copies of a plot plan which indicates the following:

- The location of all property lines associated with the property and a north point.
- Location of all **existing** structures located on the property and their distances to property lines and distances between structures. (i.e.: home, deck, pool, shed, patio, detached garages, etc.)
- Location of the **proposed** structure(s) to all property lines and to other structures on the property. It is the property owners/contractors responsibility to know and to be able to identify the property lines.
- Location of the driveway.
- Location of the well and septic system, if applicable.
- Location of all streets, easements, and right-of-ways associated with the property.

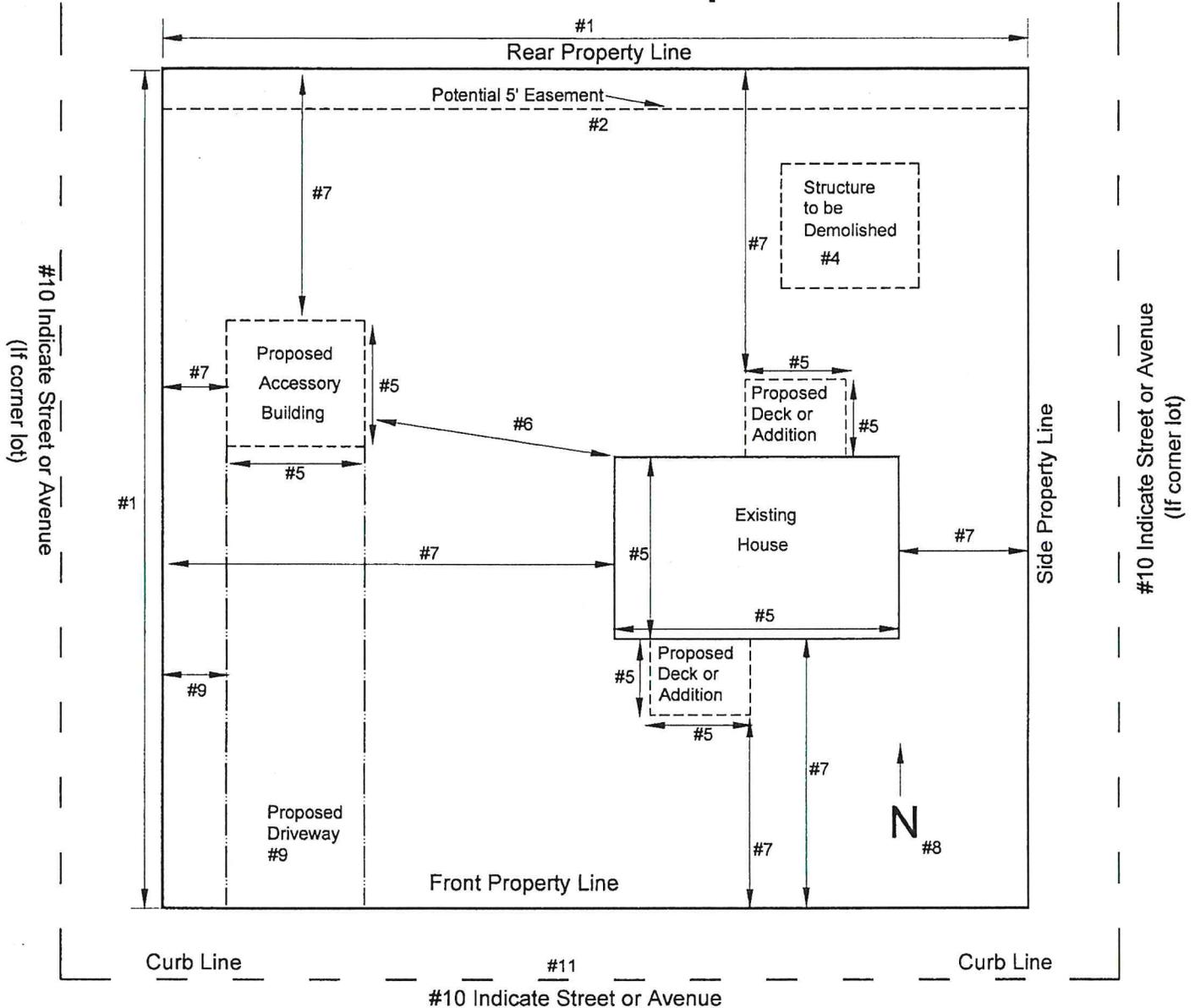
NOTES:

- A sample plot plan is attached to this information guide for your reference.
- There are differing setback requirements for the respective residential zoning districts, please contact our office to confirm setback requirements.
- If a deck that conforms to the requirements above is attached to the house or structure, the house or structure and the deck will have to meet the HOUSE or STRUCTURE setback requirements.

Time Required to Review Plans:

All applications are date stamped when submitted and reviewed on a first come, first served basis. The more thorough a plan submittal, the less time that it will take to complete the plan review and have the appropriate permit ready for issuance.

Plot Plan Sample



1. Draw lot, show lot measurements and show all existing and proposed structures.
2. Show all easements located on this lot.
3. Label all existing and proposed structures.
4. Show any buildings to be removed or demolished.
5. Show dimensions of all structures.
6. Show distances between all structures.
7. Show distances between all structures and property line.
8. Indicated the direction of North on plot plan.
9. Show existing driveway and any changes to proposed driveway. Show distances to property lines. (If any driveway changes are proposed, refer to right-of-way handout.)
10. Label frontage street and adjacent street if a corner lot.

Note: The curb line is NOT the property line.