

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
NEW CUMBERLAND, PENNSYLVANIA  
FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITOR'S REPORT	1
STATEMENTS OF ASSETS AND NET ASSETS - CASH BASIS	2
STATEMENTS OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN NET ASSETS - CASH BASIS	3
NOTES TO THE FINANCIAL STATEMENTS	4 - 7
SUPPLEMENTAL INFORMATION	
INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION	8
SCHEDULES OF FIXED ASSETS	9

# Chubb and Associates

Certified Public Accountants

(717) 541-1860

(717) 944-1426

Fax (717) 657-5595

chubb@chubbandassociates.com

Mailing Address: P.O. Box 6597, Harrisburg, PA 17112-0597

Office Location: 5775 Allentown Boulevard, Harrisburg, PA 17112

## INDEPENDENT AUDITOR'S REPORT

To the Officers of  
Fairview Township Fire Department  
New Cumberland, Pennsylvania

We have audited the accompanying statement of assets and net assets - cash basis of the Fairview Township Fire Department (a non-profit organization) as of December 31, 2004 and 2003 and the related statement of support, revenue, expenses and changes in net assets - cash basis for the years then ended. These financial statements are the responsibility of the Fire Department's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets and net assets - cash basis of the Fairview Township Fire Department as of December 31, 2004 and 2003, and its support, revenue, expenses and changes in net assets - cash basis for the years then ended, on the basis of accounting described in Note 1.

*Chubb and Associates*

CHUBB AND ASSOCIATES  
CERTIFIED PUBLIC ACCOUNTANTS

March 14, 2005

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
STATEMENT OF ASSETS AND NET ASSETS - CASH BASIS  
DECEMBER 31, 2004 AND 2003

	<u>2004</u>	<u>2003</u>
ASSETS		
CURRENT ASSETS		
Cash	151,817	205,354
Investments	<u>34,010</u>	<u>31,536</u>
TOTAL CURRENT ASSETS	<u>185,827</u>	<u>236,890</u>
NET ASSETS		
NET ASSETS		
Unrestricted	<u>185,827</u>	<u>236,890</u>
TOTAL NET ASSETS	<u>185,827</u>	<u>236,890</u>

See Notes to the Financial Statements.

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
STATEMENT OF SUPPORT, REVENUE, EXPENSES AND CHANGES IN NET ASSETS - CASH BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

	<u>2004</u>	<u>2003</u>
<b>SUPPORT AND REVENUE</b>		
Bingo	22,526	36,335
Donations	3,270	2,720
Hall Rental Income	13,418	13,447
Billed Service and Contract Fees	5,410	5,975
Sales of Equipment	3,909	
Miscellaneous Fundraisers	61,780	72,092
Dividend Income	269	233
Interest Income	1,815	2,127
Miscellaneous Income	3,664	5,687
Ladies Auxiliary	8,501	8,378
Fire Police	548	7,849
Increase in Fair Market Value of Investments	3,330	1,698
Grant Income		<u>41,306</u>
<b>TOTAL SUPPORT AND REVENUE</b>	<u><b>128,440</b></u>	<u><b>197,847</b></u>
<b>EXPENSES</b>		
Bank Charges	119	161
Bingo Expenses	7,462	12,038
Equipment Repairs and Maintenance	39,660	18,598
Equipment Purchases		26,937
Building Maintenance	11,772	13,384
Utilities	16,289	15,942
Fundraiser Expenses	11,290	7,691
Uniforms	3,616	598
Food and Entertainment	9,533	7,618
Insurance	24,433	23,873
Office Expenses	4,272	5,712
Miscellaneous	4,829	5,954
Telephone	7,198	9,359
Ladies Auxiliary	2,724	3,601
Fire Police		6,652
Firemen's Relief Reimbursements	<u>36,306</u>	<u>3,688</u>
<b>TOTAL EXPENSES</b>	<u><b>179,503</b></u>	<u><b>161,806</b></u>
<b>CHANGE IN NET ASSETS</b>	<b>(51,063)</b>	<b>36,041</b>
<b>NET ASSETS, BEGINNING OF YEAR</b>	<u><b>236,890</b></u>	<u><b>200,849</b></u>
<b>NET ASSETS, END OF YEAR</b>	<u><b>185,827</b></u>	<u><b>236,890</b></u>

See Notes to the Financial Statements.

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS - CASH BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**NATURE OF THE ORGANIZATION** - The Fairview Township Fire Department is an all volunteer organization which provides fire fighting, education and prevention services to the residents in its area. The Company's support and revenues are generated mostly from donations and fund raising events. Fairview Township assesses a real estate tax for fire purposes against the residents of Fairview Township in order to pay for certain expenses of the Fire Department. During 2004 and 2003, the Township paid for Fire Company expenses of approximately \$33,463 and \$75,463, respectively. The 2004 expenses were all operating expenses.

**BASIS OF ACCOUNTING** - The Organization prepares its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles (GAAP). The cash basis has been modified only to report investments at fair value. Under this basis, revenues are recognized when collected rather than when earned, and expenses are recognized when paid rather than when incurred.

Each year the Fire Company is allowed to submit, for payment or reimbursement, specified expenses to the Firemen's Relief Association (see Note 4). In order to expedite the payment of their accounts payable, the Company sometimes pays such invoices directly and then submits them to Firemen's Relief for reimbursement.

Net assets and support, revenue, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Company and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the Company and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of support, revenue, expenses and changes in net assets - cash basis as net assets released from restrictions.

Permanently Restricted Net Assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Company. The Company currently has no permanently restricted net assets.

As of December 31, 2004 and 2003, the Fire Company has only unrestricted assets.

**PROPERTY AND EQUIPMENT** - The Organization values its fixed assets based on estimated fair values based on market and/or insured values. Fixed assets have not been included as a part of these financial statements; however, a supplemental Schedule of Fixed Assets is presented herewith. Purchases of fixed assets are recorded as expenditures at the time of purchase; therefore, no depreciation has been recorded on fixed assets. Fixed assets which were purchased with Firemen's Relief or Township funds are not included in the Schedule of Fixed Assets because the Firemen's Relief Association and/or Township retains title to such property.

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
 NOTES TO THE FINANCIAL STATEMENTS - CASH BASIS  
 FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

INVESTMENTS - Investments are stated at fair value, measured by quoted prices in an active market.

DONATED GOODS AND SERVICES - The time of the many Fire Company volunteers is donated to the Organization. The value of these contributed services is not included in these financial statements since it does not meet the criteria for recognition as contributed services.

INCOME TAXES - The Organization is classified as a non-profit organization under Section 501(c)(4) of the Internal Revenue Code. Accordingly, no income tax is incurred unless the entity earns income considered to be unrelated business income.

CONCENTRATIONS OF CREDIT RISK - At various times throughout the year, the Company may have a cash balance in excess of \$100,000 in various banks. These funds are FDIC insured up to \$100,000 at each bank; therefore, amounts in excess of \$100,000 are uninsured and uncollateralized. Investments held in stock of Waypoint Financial Corp. are not covered by FDIC or collateral and are subject to market risk.

USE OF ESTIMATES - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

2. INVESTMENTS

The Investments at December 31, 2004 and 2003 are as follows:

<u>Description</u>	2004 Fair Value	2003 Fair Value
Certificates of Deposit:		
Waypoint Bank, 0.90% - 1.29%, Maturing through 6/1/04	20,542	20,290
Certificates of Deposit:		
New Cumberland Federal Credit Union, 1.35%, Maturing through 3/29/04		1,377
Common Stock Equities		
Waypoint Financial Corp., 481 Shares	<u>13,468</u>	<u>9,869</u>
	<u>34,010</u>	<u>31,536</u>

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS - CASH BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

3. LONG-TERM DEBT

During 1999, Fairview Township borrowed \$133,000 to purchase a 1995 Darley Pumper Fire engine for the Fire Department. The Township pledged the full faith, credit and taxing power of the Township towards the 1999 General Obligation debt. The debt was due on December 1, 2003 with an interest rate of 4.32%. Monthly payments of \$2,460 included principal and interest and were paid by the Township directly from tax revenues apportioned for fire department expenses. These payments totaled \$31,304 during 2003. The outstanding principal balance as of December 31, 2003 was paid in full. The fire engine is titled in the name of the Township and is not included as an asset of the fire department.

During 2000, Fairview Township borrowed \$250,702 to purchase a 2001 Kenworth tanker truck for the Fire Department. The Township pledged the full faith, credit and taxing power of the Township towards the 2000 general obligation debt. The debt was due February 4, 2003 with an interest rate of 5.79% per annum. Monthly payments of principal and interest of \$8,996 were paid by the Township directly from tax revenues apportioned for fire department expenses. These payments totaled \$17,992 during 2003. The outstanding principal balance as of December 31, 2003 was paid in full. The fire engine is titled in the name of the Township and is not included as a asset of the fire department.

4. FIREMEN'S RELIEF ASSOCIATION FUNDING

As disclosed in Note 1, some of the Fire Company's expenses are paid by the Firemen's Relief Association. The Relief Association receives the majority of its funding from foreign fire insurance tax which Fairview Township receives from the State and, by law, is required to pass on to the Relief Association. The Relief Association is audited annually by the State Auditor General's Office in accordance with State laws. A copy of the audit report is available at the Township's office. Fairview Township Fire Department submits specifically approved expenses to be reimbursed by the Relief Association each year. During 2004, the Fire Department contributed \$36,306 to the Relief Association to reimburse the Relief Association for the purchase of various equipment that was purchased through a Federal Emergency Management Agency grant in 2003.

5. FISHING CREEK COMMUNITY ASSOCIATION

The Fire Company owns real estate at 520 Locust Road in Fairview Township as joint tenants with the Fishing Creek Community Association (FCCA). The Fire Company uses a portion of the property as a fire station to serve the southern portion of the Township. The Community Association and the Fire Company share the rental income derived from the property. The property is included on the supplementary schedule of fixed assets at 50% of its insured value as of December 31, 2004. Two bank accounts are also shared. As of December 31, 2004, the total balance of those accounts are \$21,578. Neither the 2004 or 2003 year-end balances are included in these financial statements.

On June 12, 2001, an agreement was executed between the Fire Company and FCCA establishing a minimum monthly balance requirement (\$12,000) of the joint checking account; nature of expenditures to be paid from the account; determination and timing of accounts surplus distribution to joint owners; expenditures approval documentation and check signatories procedures; investment policies for interim excess funds, and annual audit and tax reporting requirements.

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
NOTES TO THE FINANCIAL STATEMENTS - CASH BASIS  
FOR THE YEARS ENDED DECEMBER 31, 2004 AND 2003

6. CONTINGENCIES

The Fire Company is exposed to various risks of loss related to the nature of the activity performed by the Fire Company. The Fire Company maintains commercial insurance covering these risks of loss. Management believes coverage is sufficient to preclude any significant uninsured losses. Previous claims have not exceeded this commercial coverage.

During May 2003, the Fire Company was named as a defendant in a lawsuit filed by a victim of a near collision with a Fire Company vehicle. The suit demands a jury trial and is claiming damages in excess of \$30,000. The matter has been turned over to the Fire Company's insurance carrier. The financial impact to the Fire Company can not be determined at this time.

7. SUBSEQUENT EVENTS

The Fire Company is currently in negotiations with Fairview Township to construct a new fire station on the current Station #1 site at 340 Lewisberry Road. The Fire Company is asking the Township to assist in and help provide financing to construct the new station. The estimated borrowing for the project is 2.5 million dollars. During the design and planning phase of the project, it was discovered that the site was contaminated by former and existing underground storage tanks, the site also contained an abandoned septic system, and the current station building contains asbestos and mercury-containing materials which will require removal prior to and/or in conjunction with the demolition of the existing building. Cost to remediate these matters was estimated at approximately \$50,000, including \$12,000 spent to date. This figure is only an estimate and depending upon the extent of soil contamination, this figure could be higher or lower.

SUPPLEMENTAL INFORMATION

# Chubb and Associates

Certified Public Accountants

(717) 541-1860

(717) 944-1426

Fax (717) 657-5595

chubb@chubbandassociates.com

Mailing Address: P.O. Box 6597, Harrisburg, PA 17112-0597

Office Location: 5775 Allentown Boulevard, Harrisburg, PA 17112

## INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION

To the Officers of Fairview  
Township Fire Department  
New Cumberland, Pennsylvania

Our report on our audit of the financial statements of the Fairview Township Fire Department for the years ended December 31, 2004 and 2003, appears on page 1. That audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The schedule of fixed assets is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

*Chubb and Associates*

CHUBB AND ASSOCIATES  
CERTIFIED PUBLIC ACCOUNTANTS

March 14, 2005

FAIRVIEW TOWNSHIP FIRE DEPARTMENT  
SCHEDULE OF FIXED ASSETS  
(AT ESTIMATED FAIR VALUES AND/OR INSURED VALUES)  
DECEMBER 31, 2004 AND 2003

	<u>2004</u>	<u>2003</u>
Land and Buildings *	900,000	900,000
Vehicles and Fire Fighting Equipment **	480,000	600,000
Furniture, Fixtures and Other Equipment (Other than Fire Fighting Equipment)	<u>132,000</u>	<u>132,000</u>
TOTAL	<u>1,512,000</u>	<u>1,632,000</u>

\* Includes property located at 520 Locust Road owned 50/50 with the Fishing Creek Community Association. Presented at 50% of fair value.

\*\* Excludes 1995 Darley Pumper, three vehicles, two utility vehicles and 2001 Kenworth Pumper titled to Fairview Township.

See Independent Auditor's Report on Supplemental Information.