

## Codes Administration Assistant

Fairview Township, York County, is accepting resumes for the full-time position of a Codes Administration Assistant. Candidates who possess prior experience in planning/zoning/building code/ property maintenance or previous employment in a municipal environment are preferred. Must have the ability to use Microsoft Suite products including Word and Excel. A full job description is available on our website at [www.twp.fairview.pa.us](http://www.twp.fairview.pa.us). A valid Pennsylvania driver's license is required. Applicants should send a Letter of Interest along with a resume and references in confidence to: Fairview Township, C/O Codes Administration Director, 599 Lewisberry Road, New Cumberland, PA 17070 OR via e-mail to [Zoning@twp.fairview.pa.us](mailto:Zoning@twp.fairview.pa.us). Resumes will be accepted until the position is filled. EOE